

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
October 2, 2026

Meeting was called to order by Chair John Ellis at 10:01 am

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny (TX), Patrick Mrosz, Stanley Baysdell, Terri Mrosz, Sgt. John Ellis, Chief Eric Muszynski
Absent: Carlos Jean-Francois

MINUTES

- Julie Hill presented the published meeting minutes from the September 4, 2026 Executive Board meeting. Patrick Mrosz made a motion to accept the minutes as published, support by Sgt. John Ellis. All in favor, none opposed, motion carried.

TREASURERS REPORT

- Treasurer Bob Barber submitted the following published report for SEPTEMBER 2026 (3rd month of the 2026-2027 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$12,607.94
Savings Acct.	\$ 287.83
MMA	\$26,692.80
CD	\$.00
CC Payment Pending (-)	\$ 127.20
<u>Petty Cash</u>	<u>\$ 115.05</u>
TOTAL	\$39,576.42

- Motion by Pat Mrosz to accept the September 2026 Treasurer's Report as submitted. Support by John Ellis, all in favor, none opposed, motion carried.
- Bob also presented an updated 2026-2027 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Group email reference sponsorship for the Toss for Hope Fundraiser for The Lion's Den. Approved a \$200.00 sponsorship – check and form were submitted.
- \$6,000.00 donation check from RCCF Anonymous Fund for Kids Helping Kids. (TOT Bob)
- \$500.00 donation check from Roscommon Rotary Club for Kids Helping Kids. (TOT Bob)
- Thank you card from RCSO Victim Services Unit Golf Outing for our sponsorship.

OLD BUSINESS

- Julie gave a final report for the Annual Torch Run. We had 40 participants plus 2 athletes. Raised a total of \$1980.00 for Special Olympics Michigan which included sales from shirts/coins/raffle tickets, registrations, and general donations. Mark calendars for next year's Torch Run on 09/14/2027.

- Trunk or Treat planning committee update given by Julie. All is going well with committee members working on their assignments. Next meeting will be 10/20/26 at 10:00 am at the PD to assign volunteer traffic safety/grounds positions. Sgt. Ellis will be sending out an email notification to CERT members to have a head count before the next meeting. Sign-up sheet for volunteers has been posted on the board, set up will begin at Noon on 10/31/26 (Saturday). Lunch will be provided around 1:30 pm. Flyers are printed and will be going out to schools next week. We currently have 5 vehicle registrations. Julie sent out an email to previous participants last Wednesday. Kristi has been keeping up on social media postings. Julie will be making an Amazon order for items needed next week during Prime Days.
- Scrap Metal Project wraps up for the season approximately October 15th. Carlos and Pat will be arranging final runs to the scrap yard and then the trailer will be put away for the winter.
- Donation to Roscommon Genealogy Society (Tabled – awaiting further information on their building campaign). Bob gave an update.

NEW BUSINESS

- Julie received a request from Chief Rodgers at the Gerrish FD to support their free smoke alarm community program. The source for funding for their project is no longer available. We were the recipient of the Grayson's Gift funds when that non-profit dissolved and a new ACT NOW Medical Assistance Fund was formed. Nothing has been spent from that fund to date, and this request would fit the criteria. John Ellis made a motion that we donate \$2,000.00 from the Medical Assistance Fund to the Gerrish Twp. Fire/EMS Department to purchase smoke detectors for their community program. Support by Mike Briggs, all in favor, none opposed, motion carried. Julie will follow up with Chief Rodgers.
- Julie gave a committee update on the Kids Helping Kids 2026 Foster Children Christmas Program. The committee met on 09/11/26 and the program is starting with a nice balance of just over \$8,000.00. The projected budget for this year is \$12,500.00 which would account for the current 52 kids and 28 families plus a few more as this number fluctuates before Christmas. The committee adjusted spending limits to \$100 for kids under 14 and \$125 for kids 14 and over. The family Walmart gift cards that are supplied to assist with holiday meals and food increased to \$200 each (funding has already been received for these cards through the RCCF). We have requested \$500.00 from the Roscommon Rotary Club and \$2,000.00 grant application was made to the Houghton Lake Rotary Club as they are regular partners for this program. This is our 18th year for this program, and brochures are available with more information for those that would like to learn more about the program history, partners, funding, etc.
- Mark your calendars for 12/21/26 for the Shop-With-A-Cop "Wrap Party" which will be held at the Gerrish PD at 5:00 pm. Julie will be sending out SWAC donor letters in November and the SWAC applications will go to the schools on 10/26/26 with a deadline for submission of 11/25/26. Julie will check inventory supplies, but we should be all set on wrapping paper as we held a wrapping paper drive last year. We will further discuss needs at the November board meeting.

CERT UPDATE (Sgt. Ellis)

- Next Food Distribution will be on 10/24/26, there were 6 volunteers for the 09/26/26 distribution.
- Ham Radio training took place on 09/13/26 at the Roscommon County Emergency Operations Center. Two CERT members have attended and received their Ham Radio Technician Licenses. Congratulations Mike and Dondi!
- Five volunteers assisted with the Torch Run on 09/15/26.
- Sgt. Ellis and Julie will follow up with the three jackets that are at Two Rare getting decals applied. Bob's is still here and will go in for lettering with the next group of jackets. As of the writing of these minutes, the nine remaining jackets are back available through the original source and have been ordered with an approximate receipt date of 10/24/26. Once those arrive they will be taken in for lettering.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be November 6, 2026 at 10:00 a.m. at Gerrish PD.

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by Pat Mrosz, all in favor, none opposed. Chair John Ellis adjourned the meeting at 10:44 am.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary