

**A.C.T. – N.O.W.**  
Advisory Community Team – Neighbors On Watch  
EXECUTIVE BOARD MEETING MINUTES  
September 4, 2026

Meeting was called to order by Chair John Ellis at 10:05 am

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Patrick Mrosz, Stanley Baysdell, Terri Mrosz, Sgt. John Ellis (late), Chief Eric Muszynski  
Absent: Carlos Jean-Francois, Sharon Zacny

**MINUTES**

- Julie Hill presented the published meeting minutes from the August 7, 2026 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by John Ellis. All in favor, none opposed, motion carried.

**TREASURERS REPORT**

- Treasurer Bob Barber submitted the following published report for AUGUST 2026 (2<sup>nd</sup> month of the 2026-2027 fiscal year) SEE ATTACHED REPORT:

|                   |                  |
|-------------------|------------------|
| Checking Acct.    | \$12,577.32      |
| Savings Acct.     | \$ 287.83        |
| MMA               | \$26,679.23      |
| CD                | \$ .00           |
| <u>Petty Cash</u> | <u>\$ 115.05</u> |
| TOTAL             | \$39,659.43      |

- Motion by Pat Mrosz to accept the August 2026 Treasurer's Report as submitted. Support by John Ellis, all in favor, none opposed, motion carried.
- Bob also presented an updated 2026-2027 Budget Spreadsheet (attached).
- Note to add to agenda for November meeting to move funds from General Fund to Trunk or Treat Fund after actual event expenses are receipted.

**CORRESPONDENCE**

***(All correspondence was given to Secretary to be attached with meeting minutes or filed)***

- N/A

**OLD BUSINESS**

- Julie gave Annual Golf Outing Event Report. 14 teams, 54 participants, 9 volunteers for set-up, 8 volunteers for clean-up, 30 various sponsorships, net proceeds \$4,721.26. Comments and suggestions were discussed for next year's event which has been scheduled for 08-14-2027 at Redwood Golf Course.
- Annual Torch Run is scheduled for 09/15/26 at 6:00 pm (registration starts at 5:00 pm). 19 have pre-registered so far and \$655 has been raised in sale shirts, coins, and raffle tickets. The SOMI Travel Team cannot attend our event this year so they will be dropping off a torch, waivers, and shirts on the Monday before, 09-14-26 to the PD. Hot dogs, chips and

bottled water will be provided by South State Park Store and the bus is all set with RAPS transportation department.

- Fall Road Clean Up will be 09/17/26 at 4:00 pm. Signup sheet posted in the PD meeting room. Julie will not be in town but will pre-order the five pizzas from Polar Parlor to pick up at 4:30 on that day. Pop and bottled water, plates, napkins, and all clean-up supplies will be out and ready.
- Ralph Rowland will attend the Township Board meeting on 09-02-26 to accept a community service award which will be presented by ACT NOW board members. If you would like to attend please be at the meeting at 7:00 pm as this is the first item on the agenda.
- August 26, 2026 was the Trunk or Treat planning committee meeting. Event planning and job assignment took place. Julie has provided those that attended with an updated outline showing the names that have been assigned tasks and will check on progress as the event gets closer. The next meeting will be on 10-20-26 to assign traffic safety/grounds positions for CERT, PD/FIRE/EMS, and ACT NOW volunteers. Discussed expenses for this year to include some replacement blow-up decorations (including a new large arch for entrance), orange string lights, extra signage that can be used each year, a couple 5-gallon Thermos dispensers for the hot cider, candy, prizes, cider, donuts, cups, napkins, and the volunteer lunch. Pat Mrosz made a motion to spend up to \$3,000.00 for the items needed for this year's Trunk or Treat, support by John Ellis. All in favor, none opposed, motion carried.
- Donation to Roscommon Genealogy Society (Tabled – awaiting further information on their building campaign). They are currently working on applying for several grants. Made an offer to owner of building with two different down payment options, waiting to hear response as of today's meeting.

## **NEW BUSINESS**

- Scrap Metal Project will wrap up approximately 10/15/26, need to put trailer away for season after all scrap runs are finished.

## **CERT UPDATE (Sgt. Ellis)**

- Next Food Distribution will be on 09/26/26, there were 5 volunteers for the 08/22/26 distribution.
- Ham Radio training is scheduled for 09/13/26 at the Roscommon County Emergency Operations Center. Two CERT members have signed up.
- Torch Run coming up on 09/15/26, Sgt. Ellis will send out a notification for volunteer assistance for safety/traffic along the route.
- Mike attended the quarterly 7<sup>th</sup> Region Citizen Corp. ZOOM meeting on 09/01/26 and will attend the next one on 12/01/26.
- Julie will follow up with the three jackets that are at Two Rare getting decals applied. Need to have others get their measurements to Sgt. Ellis for winter jackets as a different company will be used, could no longer get all sizes from the original jacket order.
- Motion was made by John Ellis, support by Pat Mrosz to move \$1,300.00 from the General Fund to the CERT Fund. All in favor, none opposed, motion carried.

**OTHER BUSINESS/ANNOUNCEMENTS**

- New member Terri Mrosz will need an ACT NOW blue polo shirt. She will let Julie know what size. We have some in stock at Police Department.

**NEXT REGULAR EXECUTIVE BOARD MEETING**

- Next Executive Board Meeting will be October 2, 2026 at 10:00 a.m. at Gerrish PD.

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by Bob Barber, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:02 am.

Respectfully Submitted,

*Julie Hill*

Julie Hill, ACT-NOW Secretary