

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
January 9, 2026

Meeting was called to order by Chair John Ellis at 10:02 am.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Ralph Rowland, Stanley Baysdell, Patrick Mrosz, Officer Zachary Stachurski, Chief Eric Muszynski
Absent: Carlos Jean-Francois, Sharon Zacny

MINUTES

- Julie Hill presented the published meeting minutes from the December 5, 2025 Executive Board meeting. Ralph Rowland made a motion to accept the minutes as published, support by Zachary Stachurski. All in favor, none opposed, motion carried.

TREASURERS REPORT

- Treasurer Bob Barber submitted the following published report for DECEMBER 2025 (6th month of the 2025-2026 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$13,379.19
Savings Acct.	\$ 287.83
MMA	\$16,191.17
CD	\$10,166.90
Petty Cash	\$ 198.97
<u>TOTAL</u>	<u>\$40,224.06</u>

- Motion by Ralph Rowland to accept the December 2025 Treasurer's Report as submitted. Support by Julie Hill, all in favor, no one opposed, motion carried.
- Bob also presented an updated 2025-2026 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Letter from 2026 Project Graduation asking for support for their annual event. John Ellis made a motion to donate \$500.00 as a Silver Partner to RHS 2026 Project Graduation. Support by Ralph Rowland, all in favor, none opposed, motion carried.
- Letter from NMCAC with 2025 statistics for the center and requesting support for 2026. John Ellis made a motion that ACT NOW donate their budgeted \$1,500.00 for the annual donation. Support by Zachary Stachurski, all in favor, none opposed, motion carried.
- 2025 Square Report showing ACT NOW net sales of \$2,525.00 received from credit card use at events or from our online donation form. Processing fees for the year were \$74.71.
- Annual invoice from GTPD for printing/copy service for 2025 along with a spreadsheet breakdown of items. John Ellis made a motion that ACT NOW pay the invoice to GTPD for \$378.96 for 2025 copy/printing services. Support by Zachary Stachurski, all in favor, none opposed, motion carried.

OLD BUSINESS

- SWAC Program Final Report (Julie) – We sponsored six families which included 11 adults and 14 children. Spent \$3,871.80 on gifts and \$108.74 on meals with the kids. We received donations of \$2,665.00 for the project this year plus ACT NOW's budgeted \$3,000.00 to the SWAC Fund. The wrap party costs were \$107.12 for food and beverages, and 19 volunteers assisted with the wrapping. Bob's event report shows a beginning balance of \$1,413.53, total project expenses were \$4,119.91, revenues were \$5,665.00 leaving a project year-end balance of \$2,958.62.
- 2026 ACT NOW Event/Meeting Calendar, draft still in progress. Waiting for 2026 CERT trainings after their meeting today.

NEW BUSINESS

- Discussed annual Bowling Tournament fundraiser to be held on 04/11/26 at noon at Fred's. Julie will shore up venue with Fred's owner. Same as last year regarding entry fees, prize money, etc. John Ellis made a motion to pay the \$15.00 raffle license fee to the State of Michigan for our 50/50 drawing to be held at the event. Support by Bob Barber, all in favor, none opposed, motion carried. Julie will prepare the State of Michigan Raffle License application so that John can sign it and we can get it submitted.
- 2026 ACT NOW Scholarship Applications are now available online at our website and there are paper copies available at the PD. Julie has forwarded the information to RHS counseling office to share with seniors for scholarship opportunities.

CERT UPDATE (Bob Barber)

- Christmas in the Village took place on 12/06/25 with five volunteers for the Light Parade.
- Food Distribution was 12/13/25 and we had seven volunteers. Next Food Truck is scheduled for 01/24/26 (six have signed up).
- Mike Briggs will attend the next Region 7 Quarterly Zoom Meeting on 03/03/26 and he attended the Roscommon County Emergency Ops meeting on 12/08/25.
- Chief Muszynski, Sgt. Ellis, Bob Barber and Mike Briggs will attend the 2026 CERT planning meeting immediately after today's ACT NOW meeting.
- New ID cards/badges that were ordered upon request were given to Bob to distribute.
- Julie is still waiting for a quote back from the on-line company to embroider the CERT logo on the knit hats. Decided to go ahead and order the 20 hats that were approved at the last meeting without the embroidery and see if we can find a local business to do the embroidering after the hats are received.
- The XL jacket arrived and Julie has dropped it off to Two Rare Designs in Roscommon to have the decal/lettering done on both the inner and outer jacket so that it can be used for a sizing sample to place more orders for CERT members.
- Bob Barber made a motion to transfer \$2,000.00 from the General Fund to the CERT Fund to cover costs for hats and jackets. Support by John Ellis, all in favor, none opposed, motion carried.
- Bob is still working on 2025 CERT volunteer hours to submit to Vanessa at Roscommon County Emergency Management and working on both ACT NOW and CERT inventory list updates. Mike Briggs, Pat and Terri Mrosz continue to work on the CERT Trailer inventory.

OTHER BUSINESS/ANNOUNCEMENTS

- John Ellis requested support from ACT NOW for the Roscommon County Sheriff's Auxiliary annual Bowling Fundraiser which will be held in February at Hi-Skore Lanes in West Branch. Last year we donated \$500.00. Julie made a motion that ACT NOW donate \$500.00 as a sponsor to the 2026 Roscommon County Sheriff's Auxiliary Bowling Fundraiser. Support by Bob Barber, all in favor, none opposed, motion carried.
- Bob announced that the Roscommon County Genealogical Society is working on preparation for their organization's first Golf Outing as a fundraiser. He will bring more information when details have been finalized and a flyer is available. Will be held in June or July at Redwood Golf Course.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be February 6, 2026 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Julie Hill made a motion to adjourn the meeting, support by John Ellis, all in favor, none opposed. Chair John Ellis adjourned the meeting at 10:51 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary