

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
September 5, 2025

Meeting was called to order by Chair John Ellis at 10:04 am.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Carlos Jean-Francois, Sharon Zacny (TX), Stanley Baysdell, Patrick Mrosz, Officer Zachary Stachurski, Chief Eric Muszynski
Absent: Ralph Rowland

MINUTES

- Julie Hill presented the published meeting minutes from the August 1, 2025 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by John Ellis. All in favor, none opposed, motion carried.

TREASURERS REPORT

- Treasurer Bob Barber submitted the following published report for AUGUST 2025 (2nd month of the 2025-2026 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$16,248.03
Savings Acct.	\$ 287.83
MMA	\$16,164.18
CD	\$10,034.45
Petty Cash	\$ 198.97
TOTAL	\$42,933.46

- Motion by Julie Hill to accept the August 2025 Treasurer's Report as submitted. Support by Stanley Baysdell, all in favor, no one opposed, motion carried.
- Bob also presented an updated 2025-2026 Budget Spreadsheet (attached).
- Scrap Metal Project so far this season \$1,857.07.

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Group Email dated 08/15/25 regarding RHS Class of 2027 Business Sponsorship and approval of a \$500 Gold Sponsorship.
- Donation Request for Playground Equipment from the Gerrish Twp. Parks & Recreation Committee. Reviewed their grant submission to the Roscommon Rotary Club for \$6,200.00, the Township P&R Fund has committed to \$7,000.00 and they are asking for \$3,000.00 from ACT NOW for a total project cost of \$16,200.00. After discussion, John Ellis made a motion that ACT NOW donate \$3,000.00 to the Gerrish Twp. Parks & Recreation Fund to secure funding for their "Gerrish Municipal Park Additional Play Equipment Project." Support by Zachary Stachurski, all in favor, none opposed, motion carried.

OLD BUSINESS

- Golf Outing Final Report – Julie gave a follow-up report on the golf outing (attached to minutes). Overall, the event ran smoothly and we raised \$6,596.26, \$568.00 more than last year with 3 fewer teams participating. Heard several good comments, especially on the hole games as they kept things moving along. One setback was that the food truck was preparing food by order and there was a large line at one point and people had to wait for food. Decided next year to do food like we had at our picnic with a food catering truck that can set up a buffet style service to keep the line flowing. We did like having the loaded trailer dropped off and stored overnight at the golf course, made for an easier set up the morning of the event. Set date for next year's annual Golf Outing for August 8, 2026. Julie will book the golf course and Golfapalooza.
- New Scrap Metal Trailer Project Update – Chief and Julie have applied for two local grants to assist with funding for the new trailer. Asking Roscommon County Community Foundation for \$4,000.00 and Roscommon Rotary Club for \$2,500.00 to be applied to the total project cost of \$9,524.00. Thank you Officer Stachurski for making the video required for the RCCF grant, played the video so everyone could view it. It was filmed, narrated, and edited very nicely.
- Torch Run 09/09/25 Update – We are all set for the event, only have 9 pre-registered but most people wait until the day of the event to register.
- Fall Road Clean-Up 09/17/25 – We will get pizzas this time from Polar Parlor as we got them in the Spring for clean-up from Country Corners, will share the business with the locals. Julie will make a sign up sheet and add names for volunteers as they contact us.

NEW BUSINESS

- 17th Annual Trunk or Treat – Planning Meeting is scheduled for 09/10/25 at 10:00 am at the PD. Julie will invite regular partners to attend, others are welcome to attend if they want to participate in the planning and event organization process.

CERT UPDATE (Bob Barber)

- Had 6 volunteers for the Food Truck on 08/23/25, next Food Distribution is 09/27/25.
- National Night Out on 08/05/25 Mike took the CERT Trailer to St. Helen for the event and was joined by Officer Most and Officer Stachurski who took the PD Ranger unit.
- 09/06/25 will be an Evacuation quarterly training from 9:00 am to Noon at Gerrish Twp. complex, there are 10 people that have responded they would be attending. Mike suggested that CERT/ACT NOW reimburse participants for any travel expenses incurred from the training as they would be using their own vehicles to go to specific areas in the Township.
- 6 volunteers have signed up for the Law Enforcement Torch Run on 09/09/25 (briefing will be at 5:15 pm the day of the event at the PD).
- 2 volunteers have signed up for the Michigan Firemen's Memorial Festival Light Parade on 09/19/25 (briefing will be at 8:00 pm) and have 1 volunteer currently for the daytime parade on 09/20/25 (Briefing will be at 11:00 am).
- Bob has received a new CERT Application. We now have about 5 that are interested in joining our CERT team. Will need to discuss the possibility of holding in-person Basic Training for new members this winter.

- Mike attended the Region 7 quarterly Zoom meeting on 09/02/25, next meeting is scheduled for 12/02/25.

OTHER BUSINESS/ANNOUNCEMENTS

- Thank you to Pat Mrosz for making two additional wooden raffle ticket dispensers for ACT NOW 😊.
- Julie has raffle tickets for sale (for Brian) for NMCAC Electric Bike Raffle if anyone is interested in purchasing to support the Center.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be 10/03/25 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by Bob Barber, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:30 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary