

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
August 1, 2025

Meeting was called to order by Chair John Ellis at 10:01 am.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny (TX), Ralph Rowland, Stanley Baysdell, Patrick Mrosz, Officer Zack Stachurski, Chief Eric Muszynski

Absent: Carlos Jean-Francois

MINUTES

- Julie Hill presented the published meeting minutes from the July 11, 2025 Executive Board meeting. Ralph Rowland made a motion to accept the minutes as published, support by Bob Barber. All in favor, none opposed, motion carried.

TREASURERS REPORT

- Treasurer Bob Barber submitted the following published report for JULY 2025 (1st month of the 2025-2026 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$12,359.63
Savings Acct.	\$ 287.83
MMA	\$16,157.33
CD	\$10,001.07
Petty Cash	\$ 247.01
Pending CC Pymt. (-)	\$ 1,013.35
TOTAL	\$38,039.52

- Motion by Julie Hill to accept the July 2025 Treasurer's Report as submitted. Support by John Ellis, all in favor, no one opposed, motion carried.
- Bob also presented an updated 2025-2026 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Thank you card from RHS Project Graduation Class of 2025 for our support.
- Notification card that ACT NOW annual report filing is due the first of October. Motion by John Ellis to pay the State annual report filing fee of \$20.00 due 10/01/25. Support by Ralph Rowland, all in favor, none opposed, motion carried. Julie will take care of this online at michigan.gov/corporations (must be filed online, paper reports no longer accepted).
- NMCAC Golf Outing Fundraiser Flyer, seeking hole sponsorships for their event scheduled for 08/14/2025. John Ellis made a motion that ACT NOW do a \$100.00 hole sponsorship for the NMCAC Golf Outing fundraiser. Support by Bob Barber, all in favor, none opposed, motion carried.
- Donation check received from Fidelity Charitable for \$2,500.00 from Barry & Lee Ann McGinnis with no restrictions on use (where it is needed most). Julie will send a thank you to them for their generous donation.

OLD BUSINESS

- Golf Outing (08/09/25) Update – We have 19 teams pre-registered and so far 25 sponsors totaling \$4,050.00. We have received all of the purchased raffle prizes (10) and have received an additional 19 from businesses. Went over volunteer sign-up and assignments. All food and beverages are set. If you are helping with set-up, please be at the golf course at 7:30 am. The loaded trailer will already be there due to Gerrish parking lots being resurfaced and striped.

NEW BUSINESS

- Pat presented information with pricing for a new scrap metal trailer that he followed up with from Chief's preliminary information. Discussed the options as there is a need to replace our existing scrap metal trailer due to age, reliability and safety. John Ellis made a motion that we proceed with purchasing a 14 foot dump style trailer with 18 inch sides quoted at \$8,499.00 from USA Trailer in Grayling with the understanding that the price may increase due to timing and availability of the product. Support by Zack Stachurski, all in favor, none opposed, motion carried.
- Motion was made by John Ellis to create a "New Scrap Metal Trailer Project" Fund within the ACT NOW budget for financing purposes and for future grant opportunities for the project and to deposit the \$2,500.00 donation check from Fidelity Charitable into this fund. Support by Zack Stachurski, all in favor, none opposed, motion carried.
- The annual Law Enforcement Torch Run will take place on 09/09/25 starting at 6:00 pm (registration from 5:00 – 6:00 pm). Will start at GTPD and run south along County Road 100 to the South State Park pavilion/boat basin area.
- Fall Road Clean Up is scheduled for 09/17/25 starting at 4:00 pm at the PD. We will discuss details at next meeting in September.

CERT UPDATE (Bob Barber)

- Had 4 volunteers for the Food Truck on 07/26/25. Next Food Trucks are 08/23/25 and 09/27/25.
- Had 1 volunteer for the AuSable Canoe Marathon parade and Mike Briggs attended the race on 07/26/25 in Grayling.
- National Night Out is 08/05/25 and Mike will take the CERT Trailer to St. Helen for the event. Will meet up with GTPD Officer(s) that will be attending with Ranger Unit. Larry washed the trailer.
- 09/06/25 will be an Evacuation quarterly training from 9:00 am to Noon at Gerrish Twp. complex.
- Bob will be sending out requests for volunteers for the Law Enforcement Torch Run on 09/09/25, the Michigan Firemen's Memorial Festival Light Parade on 09/19/25 and the daytime parade on 09/20/25.
- Mike will be attending the Region 7 quarterly Zoom meeting on 09/02/25. The inventory process continues with CERT Trailer supplies/equipment.
- It was brought to Bob's attention that the CERT roster needs to be updated.
- Mike Briggs made a motion to donate \$700.00 to the Crawford CERT team for their assistance with the annual Sunrise Run last June. Support by John Ellis, all in favor, none opposed, motion carried. Chief Muszynski will see that the check gets to David Pratt.

OTHER BUSINESS/ANNOUNCEMENTS

- Chief Muszynski announced that due to Norm LaBonte's recent resignation from the Department, he has appointed Officer Zack Stachurski to take his place as the Officer Representative on the ACT NOW Executive Board. Welcome Officer Stachurski 😊.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be 09/05/25 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Ralph Rowland made a motion to adjourn the meeting, support by John Ellis, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:12 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary