

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
July 11, 2025

Meeting was called to order by Chair John Ellis at 10:05 am.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Ralph Rowland, Stanley Baysdell, Patrick Mrosz, Lt. Norm LaBonte

Absent: Carlos Jean-Francois, Sharon Zacny, Chief Eric Muszynski

MINUTES

- Julie Hill presented the published meeting minutes from the June 6, 2025 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by Ralph Rowland. All in favor, none opposed, motion carried.

TREASURERS REPORT

- Treasurer Bob Barber submitted the following published report for JUNE 2025 (12th month of the 2024-2025 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 7,605.05
Savings Acct.	\$ 287.83
MMA	\$16,144.64
CD	\$10,000.00
Petty Cash	\$ 247.01
Pending Deposit (+)	\$ 91.20
TOTAL	\$34,375.73

- Motion by Julie Hill to accept the May 2025 Treasurer's Report as submitted. Support by Norm LaBonte, all in favor, no one opposed, motion carried.
- Bob also presented an updated 2024-2025 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Group email from 06/11/2025 - Authorization to purchase beverages, chips, and cookies for Annual Picnic up to \$128.00 (Passed 7 Yes – 0 No – 2 No Reply).
- Letter from Michigan Firemen's Memorial Festival Committee with Festival vendor information. No action, same as last year, we will not be participating as a vendor this year.
- Roscommon County Sheriff's Office Victim Services Unit Golf Outing Sponsorship flyer. Motion was made by Stanley Baysdell to donate \$200.00 as a Birdie Sponsor for the event. Support by Mike Briggs, all in favor, none opposed, motion carried.

OLD BUSINESS

- Annual Meeting & Picnic (07/21/25) Update - No set up is required except for a few tables and the PA system which Chief and Julie will bring from the PD. The food truck will be there at 4:00 pm and will set up buffet style on our tables. If rainy, we will set up inside the Marina building. Julie has purchased the chips, cookies, pop, bottled water. PD will bring coolers and ice for the beverages. Bob has prepared the 2024-2025 fiscal report which will be approved at the annual meeting along with elections of 2025-2026 board officer positions.
- Golf Outing (08/09/25) Update – 10 prizes for the Chinese Raffle were ordered during Amazon Prime Days on 07/09/25. Also ordered 6 gifts for hole prizes for Closest to Pin and Longest Drive. 15 teams are pre-registered with 4 already paid. The Cut River Food Truck has been finalized, and they will set up and be ready to serve at 1:30 pm. There will be three

entrees to choose from, all come with chips or fries. They will keep a tally and provide an invoice at the end for payment. Julie has contacted Pepsi and submitted paperwork for their annual donation of beverages, including water. Julie will check with Nancy at Bird and Bear Bakery and see if she would be willing to donate cookies again this year. We have received \$700.00 in sponsorships so far and \$200.00 in gift cards donated for the raffle. We received the 50/50 Raffle License from the State. I put a sign-up sheet on board for hole game volunteers. Chief, Julie, John Ellis, Mike Briggs, Pat Mrosz and Terri Mrosz for set up so far. Please be at the golf course at 7:30 am to help set up or at the PD at 7:00 am to help load.

NEW BUSINESS

- N/A

CERT UPDATE (Bob Barber)

- 9 CERT members attended the quarterly training (Mass Casualty Triage) on 06/05/25.
- 5 volunteers from Gerrish CERT and 6 from Crawford CERT attended the Sunrise Run 06/14/25 for traffic/runner safety detail.
- Had 4 volunteers for the Food Truck on 06/28/25. Next Food Trucks are 07/26/25, 08/23/25 and 09/27/25.
- Did not have any volunteers for the 4th of July parade or fireworks in Roscommon this year.
- The AuSable Canoe Marathon is coming up on 07/26/25 and we usually send a couple of volunteers to assist with that event in Grayling.
- National Night Out is 08/05/25 and Mike will take the CERT Trailer to St. Helen for the event. Will meet up with GTPD Officer(s) that will be attending with Ranger Unit.
- 09/06/25 will be an Evacuation quarterly training and the Law Enforcement Torch Run on 09/09/25 briefing will be at 5:15 pm if assisting with that event.
- Bob will be sending out requests for volunteers for the Michigan Firemen's Memorial Festival Light Parade on 09/19/25 and the daytime parade on 09/20/25.
- Mike will be attending the Region 7 quarterly Zoom meeting on 09/02/25 and a Roscommon Emergency Ops Preparedness meeting on 09/14/25. The inventory process continues with CERT Trailer supplies/equipment.

OTHER BUSINESS/ANNOUNCEMENTS

- Chief Muszynski is starting to research a new trailer for scrap metal and will bring forth more information at the August meeting.
- The Gerrish Township Fire/EMS Department Open House will be on 08/02/25 from 4:00 – 7:00 pm. They will be having station tours, equipment, tool and drone demos, and free ice cream.
- Bob announced that the Genealogy Society is having their annual rummage sale fundraiser on 07/18/25 & 07/19/25 at the stone hall on the corner of M-18 and M-55. Donations can be dropped off on 07/17/25.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be August 1, 2025 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by Ralph Rowland, all in favor, none opposed. Chair John Ellis adjourned the meeting at 10:52 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary