

**A.C.T. – N.O.W.**  
**Advisory Community Team – Neighbors On Watch**  
**EXECUTIVE BOARD MEETING MINUTES**  
June 6, 2025

Meeting was called to order by Chair John Ellis at 10:02 am.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny (TX), Ralph Rowland, Stanley Baysdell, Patrick Mrosz, Lt. Norm LaBonte, Chief Eric Muszynski  
Absent: Carlos Jean-Francois

**MINUTES**

- Julie Hill presented the published meeting minutes from the May 2, 2025 Executive Board meeting. Ralph Rowland made a motion to accept the minutes as published, support by Bob Barber. All in favor, none opposed, motion carried.

**TREASURERS REPORT**

- Treasurer Bob Barber submitted the following published report for MAY 2025 (11<sup>th</sup> month of the 2024-2025 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 8,869.53
Savings Acct.	\$ 287.83
MMA	\$26,131.35
<u>Petty Cash</u>	<u>\$ 247.01</u>
TOTAL	\$35,535.72

- Motion by Julie Hill to accept the May 2025 Treasurer's Report as submitted. Support by Ralph Rowland, all in favor, no one opposed, motion carried.
- Bob also presented an updated 2024-2025 Budget Spreadsheet (attached).
- Our current CD expired, we discussed opening another one to earn better interest. Julie Hill made a motion to authorize Treasurer Bob Barber to open a new \$10,000.00 CD with NCACU, same as last time. Support by Ralph Rowland, all in favor, motion carried.

**CORRESPONDENCE**

*(All correspondence was given to Secretary to be attached with meeting minutes or filed)*

- Group email from 05/07/2025 regarding a \$200.00 donation to the Roscommon County Sheriff's Auxiliary Youth Program. (Passed 6 Yes – 0 No – 3 No Response).

**OLD BUSINESS**

- Higgins Lake Sunrise Run will be on 06/14/2025. Stan and Dave will be the ACT NOW volunteers for the water station on Cottage by the FD as they have in the past. Same time and set up as last year.
- Food Truck has been reserved for the annual meeting/picnic on 07/21/25 and the menu has been set up for an entrée choice of BBQ pork sandwich or hot dog, coleslaw, potato salad and beans. ACT NOW will provide the beverages, individual bags of chips and dessert. Julie will research cost for beverages, chips, and dessert for July board meeting action. Nominations will be made at the annual meeting for all board officer positions for the year 2025-2026.
- Update on Golf Outing (08/09/25) and review of last year's event notes. Price per golfer will remain \$35.00 each per Ashley, same as last year. Chief Muszynski will reach out to car dealerships in town to see if they want to sponsor the Hole-In-One Win-A-Car holes. Julie will be sending out past participant invitations and letters to solicit hole sponsorships/prizes on 06/23/25. We have already reserved eight teams. Julie will contact Pepsi regarding their annual donation of beverages. We are going to need about 10 volunteers for the hole games,

someone to take pictures and a runner if possible. Need a few more volunteers at registration to assist with selling Mulligans, Skins and Raffle Tickets during the 9:00 – 10:00 am registration period. Facebook Event page has been created, and website has been updated. Flyers and brochures/registrations are now available. Julie will have a sign up sheet ready at the July meeting for volunteers to add their names. Same hole games as last year and same cash prizes for 1<sup>st</sup> Place, 2<sup>nd</sup> Place and Random Place teams. Julie will make laminated cards for the hole games with specific instructions for the volunteers working the games to show the golfers so that there is no misunderstanding on the rules for each game. Golfapalooza has been confirmed and will be at the event for the same fee as last year, \$575.00. The Cut River Grille Food Truck has tentatively scheduled us for that day to provide the food. We will follow up with Kim, the manager, for menu options and exact pricing. John Ellis made a motion to shore up the Cut River Grille Food Truck for the event. Support by Norm LaBonte, all in favor, none opposed, motion carried.

- Discussed purchasing prizes to seed the Prize/Bucket Raffle. Norm LaBonte made a motion to authorize \$1,000.00 to be spent on prizes for the raffle. Support by John Ellis, all in favor, none opposed, motion carried.
- Norm LaBonte made a motion to pay the \$15.00 Raffle Application fee to the State of Michigan for the 50/50 raffle at the golf outing. Support by Ralph Rowland, all in favor, none opposed, motion carried. Chair John Ellis signed the raffle application and Julie will submit it with the check.

### **NEW BUSINESS**

- Treasurer's semi-annual stipend of \$295.00 was processed.
- FYI...National Night Out is scheduled for 08/05/25 in St. Helen from 6:00 – 8:00 pm. Mike and John will take the CERT Trailer to the event.

### **CERT UPDATE (Bob Barber)**

- SKYWARN Spotter Training class on 05/12/25 was attended by 4 CERT members.
- 6 volunteers attended the Food Distribution on 05/17/25. Next truck will be 06/28/25.
- Sunrise Run Planning/Traffic Safety meeting was held on 05/21/25 and attended by Mike and Bob.
- 06/02/25 Mike observed the table-top exercise at Roscommon County Emergency Management on a train derailment scenario.
- 9 CERT members attended the quarterly training (Mass Casualty Triage) on 06/05/25.
- 5 volunteers from Gerrish CERT, 5-7 from Crawford CERT and 1 from NMCAC signed up for Sunrise Run 06/14/25 traffic/runner safety detail.

### **OTHER BUSINESS/ANNOUNCEMENTS**

- Chief is selling Rotary Club Duck Race tickets for \$25.00 each if anyone is interested.

### **NEXT REGULAR EXECUTIVE BOARD MEETING**

- Next Executive Board Meeting will be July 11, 2025 at 10:00 a.m. at the Gerrish Township PD. (2<sup>nd</sup> Friday of the month due to July 4<sup>th</sup> holiday)

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by Bob Barber, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:01 a.m.

Respectfully Submitted,

*Julie Hill*

Julie Hill, ACT-NOW Secretary