

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
SEPTEMBER 6, 2019

Meeting was called to order by Chair John Ellis at 10:04 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, John Ellis Jr., Kelly Kirkpatrick, Stanley Baysdell, Officer Shannon Fick

Absent: John Klein, Chief Brian Hill, Sharon Zacny

MINUTES

- Julie Hill presented the published meeting minutes from the August 2, 2019 Executive Board meeting. John Ellis Jr. made a motion to accept the minutes as published. Shannon Fick seconded, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for AUGUST 2019 (SEE ATTACHED 2nd month of 2019-2020 Fiscal Year):

Checking Account	\$ 9,161.92
Savings Account	\$ 286.84
Money Market Acct.	\$ 9,862.55
Pending Deposit (+)	\$ 13.00
<u>Petty Cash</u>	<u>\$ 1,139.05</u>
Total	\$20,463.36

- Stanley Baysdell made a motion to accept the Treasurer's Report as submitted by Treasurer Bob Barber. Mike Briggs seconded, motion carried.
- Bob also presented an updated 2019-2020 Budget Spreadsheet (attached).
- Bob presented a 2019-2020 Proposed Amended Budget of \$44,330.00. Motion to accept the 2019-2020 Amended Budget by Kelly Kirkpatrick, support by Stanley Baysdell. All in favor, none opposed, motion carried.
- Bob Barber made a motion that we transfer \$100.00 from the General Fund to the Scholarship Fund so that it would be funded with the full \$2,000.00 for the upcoming 2020 Scholarship Program. Support by John Ellis, all in favor, none opposed, motion carried.

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Thank you from RHS Project Graduation for donation
- 2018 Annual Report for Roscommon County Community Foundation

OLD BUSINESS

- Golf Outing – Review and Suggestions for next year's event. This was the third best year financially and thing ran very smoothly. We found there was not enough prizes for a Silent Auction and Chinese Raffle so all prizes were put in the Chinese Raffle. Suggestions for next year were discussed:
 - Have a Silent Auction which would require some larger prizes (maybe start earlier to try to obtain these and see if there are some non-board members willing to volunteer time to go out and get prizes). Take our ACT NOW brochures and updated Programs/Projects information sheet when going in person along with the Golf Outing

Brochure to show business owners what we support in the community. Go outside of our area (Houghton Lake, Grayling) for prizes also as we support community programs that outreach to those areas.

- Officers were not assigned to obtain golfing certificates from outside of our area, i.e. Cadillac, Lake City, etc. as they were in the past. They were assigned smaller courses by areas and turned in mileage for reimbursement. Works better if you have an actual officer in person and not just on the phone, too easy to say NO on phone.
- Did not reach out to Blarney Stone Broadcasting (one of our partners) for possible prizes, radio ads, on-site live broadcast, etc.
- Shannon reported that animals have arrived and the tags have been printed. Hoodies not here yet but will arrive during the day on 9/10/19. Date set for tagging and hoodie “installs” for 9/10/19 after Road Clean Up or at 4:30 p.m. if raining. Julie will make signs for booth when prices are set. Set up at booth will be at 9:00 a.m. and if anyone wants to help sell at the booth be there between 10:00 – 11:00 am (gets busy right after parade).
- Shannon reported that we are one week out from Torch Run and we have 19 pre-registered, including 13 KCC cadets and lots of people interested that will register day of event. Special Olympics will not be providing an RV or run team (no torch) this year due to a conflict with another run, however, they will have representatives bringing shirts and assisting with registration. 5 CERT volunteers will be needed for traffic safety and will brief at 5:00 pm at the PD. Roscommon County Road Commission has approved application/route (no cones) and Shannon has the safety plan for CERT/PD. Local Special Olympics athletes (led by Mike Eva) will provide a water station at McKenzie Street. Bus will be provided by RAPS to bring people back from park to their vehicles at Gerrish Twp. complex. Hot dogs, chips, condiments, bottled water and paper plates/napkins are being donated by Family Fare in Roscommon. Kile will be doing the grilling of the hot dogs. Houghton Lake has a new x-country coach and not sure if they will be attending, may be a few from Roscommon and possibly Grayling. Have raised \$2,018.00 to date with registrations, shirt and raffle ticket sales.
- First Trunk or Treat committee meeting was held on 8/30/19 and assignments were allocated based on last year’s planning. Leasa will not be involved this year so Julie has stepped up to help out filling that vacancy. Current budget for this project is \$2,200.00 with an actual balance of \$776.38 left in the fund from last year. Would like to purchase some equipment used each year instead of borrowing, i.e. field line sprayer and have 3 nice prizes for the judged categories and 8-10 random participation prizes. Mike Briggs made a motion to move \$2,200.00 from the General Fund to the Trunk or Treat Fund for this year’s event. Support by John Ellis Jr. All in favor, none opposed, motion carried. Officer Muszynski is still the officer coordinator for this event.
- Volunteers for Glow Golf fundraiser tomorrow need to report to Ye Olde Country Club at 6:30 p.m. Registration will run from 7:00 – 8:00 p.m. at which time hot dogs will be available, glow swag can be purchased and the 50/50 raffle will take place before tee off at 8:00 p.m.
- Resident Welcome Package – Work in progress, no update at this time.

NEW BUSINESS

- Sign-up sheet on board in PD training room for Fall Road Clean-Up on 09/10/19 with an alternate rain date of 09/24/19. John Ellis will order 8 pizzas from Country Corners and Bob Barber will pick up at 5:00 p.m.
- Gerrish Officers will be holding a “Coffee with a Cop” event on 9/27/19 from 8:00 – 10:30 a.m. at The Bird & The Bear. Motion by John Ellis Jr. that ACT NOW provide up to \$150.00 for the coffee that will be offered FREE during that event. Support by Bob Barber, all in favor, none opposed, motion carried.

CERT UPDATE (Bob Barber)

- Bob reported that 14 members showed up for the 3rd quarter training last Wednesday on Radios and Communications. Mike Briggs did a presentation on Search and Rescue.
- Household Hazard Waste collection will take place on 9/7/19 at the RCRC, no help has been requested.
- Will need 5 volunteers for the Law Enforcement Torch Run on 9/11/19 and anticipating needing volunteers for the Firemen's Memorial Parade on 9/21/19 and possible food truck distribution on 9/28/19 (have not been contacted yet).
- Upcoming October call outs – Walk to School, Homecoming Parade, 10/26/ Food Distribution and Halloween Trunk or Treat.
- Upcoming December call outs – Christmas in the Village on 12/7 and sometime in December Bell Ringing for the Salvation Army at Roscommon Family Fare.
- Never found missing flashlight, will need to replace one.
- November 20, 2019 training has been cancelled.

OTHER BUSINESS/ANNOUNCEMENTS

- Bob announced that the Roscommon County Genealogical Society will be holding a 20th Anniversary Celebration Open House on 09/21/19 from 1:00 – 5:00 p.m. at the Old Stone Building at 2597 S. Gladwin Road, Prudenville. Open to the public (see flyer).

NEXT REGULAR EXECUTIVE BOARD MEETING

- October 4, 2019 at 10:00 a.m. at the Gerrish Township Police Department.

There being no further business to discuss Chair John Ellis adjourned the meeting at 11:28 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website