

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
OCTOBER 4, 2019

Meeting was called to order by Co-Chair Mike Briggs at 10:00 a.m.

Members Present: Mike Briggs, Julie Hill, Bob Barber, Stanley Baysdell, Officer Shannon Fick, Chief Brian Hill, Sharon Zacny

Absent: John Ellis, John Ellis Jr, John Klein, Kelly Kirkpatrick

MINUTES

- Julie Hill presented the published meeting minutes from the September 6, 2019 Executive Board meeting. Bob Barber made a motion to accept the minutes as published. Stan Baysdell seconded, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for SEPTEMBER 2019 (SEE ATTACHED 3rd month of 2019-2020 Fiscal Year):

Checking Account	\$ 5,673.09
Savings Account	\$ 286.93
Money Market Acct.	\$19,864.50
Pending Deposit (+)	\$ 164.00
Petty Cash	\$ 165.05
Total	\$26,153.57

- Julie Hill made a motion to accept the Treasurer's Report as submitted by Treasurer Bob Barber with change to Trunk or Treat Expenses. Mike Briggs seconded, motion carried.
- Bob also presented an updated 2019-2020 Budget Spreadsheet (attached).
- Bob presented the Amended 2019-2020 Budget of \$40,930.00 with changes that were discussed last month. Motion by Stan Baysdell to accept the Amended 2019-2020 Budget, support by Mike Briggs. All in favor, none opposed, motion carried.
- Bob also presented a copy of the 9/7/19 Glow Golf Financial Report and a Net Income Financial Sheet for the Toy Animals from 2007 to present 2019.
- Motion by Julie Hill that ACT NOW donate \$100.00 from the General Fund to the CERT Fund in anticipation of no income in that line for the new budget. Support by Bob Barber, all in favor, none opposed, motion carried.
- **The following Fund Transfers were all approved From the GENERAL FUND:**
 - **\$326.06 to CERT Fund (Motion by Briggs, support by Fick, all in favor)**
 - **\$75.69 to Gerrish Twp. Public Safety Fund (Motion by J. Hill, support by Fick, all in favor)**
 - **\$3,400.00 to Home Energy Assistance Fund (Motion by Barber, support by Fick, all in favor)**
 - **\$2,000.00 to Scholarship/School Fund (Motion by Fick, support by J. Hill, all in favor)**

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Thank you and receipt from Special Olympics Michigan for \$300 donation (sponsorship of KCC Police Academy Cadets)

OLD BUSINESS

- Shannon reported that SWAC Stuffed Seal sales went very well this year. Bob reported that this was our best year yet for this fundraiser with a total profit of \$1,989.76 currently and more are being sold! Great job Shannon and thank you to all that volunteered with preparing the animals and selling them. Noted that the EZ Up canopy was broken beyond repair (the smaller one that belongs to CERT), will look into a replacement.
- Shannon reported that the Torch Run went well in spite of the rain. There were 50 participants with over \$3,000 raised between entry fees, raffle ticket and shirt sales.
- Trunk or Treat committee will meet next on 10/24/19 for a traffic safety and site plan. Current planning going great, already have 10 pre-registrations for trunk entries and flyers will be printed and distributed to the schools on 10/17/19.
- Glow Golf fundraiser went well, like the earlier start due to it getting darker quicker. Did the 50/50 raffle drawing before tee off which worked better. Thanks Dave and Stan for taking care of the food prep and serving! Netted \$1,120.57 in proceeds from this event.
- Resident Welcome Package – Work in progress, no update at this time.

NEW BUSINESS

- A large donation was made to ACT NOW to be specifically used for the Gerrish Twp. Public Safety Fund. A receipt was sent to the donor.
- Shop-With-A-Cop dates have been set as follows:
 - **10/28 Applications to Schools**
 - **11/22 Pick-up Applications from Schools and vet after this date**
 - **12/02-12/13 Shopping**
 - **12/16 Wrap Party at 5:00 p.m.**
- Kids Helping Kids 2019 program planning has begun. There are more foster children and families in Roscommon County this year than in the past. Hopefully our carry over fund balance from last year and the few regular donations we receive will cover the increase.

CERT UPDATE (Bob Barber)

- Bob reported that there were call-outs for the Torch Run on 9/11/19 and Food Distribution was on 9/28/19. Walk to School was planned but cancelled both days due to rain. Homecoming parade is tonight and flu shots will be available for CERT members at the Fire Dept. on 10/24/19 at 6:00 p.m. free of charge.
- Upcoming food distribution dates are 10/26/19 and then January, February and March of 2020.
- Trunk or Treat will be on 10/31/19 and Christmas in the Village on 12/7/19.
- 11/20/19 CERT Training is cancelled and a possible Basic CERT class will begin in January 2020.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- November 1, 2019 at 10:00 a.m. at the Gerrish Township Police Department.

There being no further business to discuss Co-Chair Mike Briggs adjourned the meeting at 11:49 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website