

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
NOVEMBER 1, 2019

Meeting was called to order by Chair John Ellis at 10:07 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, John Ellis Jr, Kelly Kirkpatrick, Stanley Baysdell, Officer Muszynski, Chief Brian Hill

Absent: John Klein, Sharon Zacny

MINUTES

- Julie Hill presented the published meeting minutes from the October 4, 2019 Executive Board meeting. Bob Barber made a motion to accept the minutes as published. Stan Baysdell seconded, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for OCTOBER 2019 (SEE ATTACHED 4th month of 2019-2020 Fiscal Year):

Checking Account	\$ 7,195.11
Savings Account	\$ 286.93
Money Market Acct.	\$19,867.87
Pending Deposit (+)	\$ 238.39
Petty Cash	\$ 165.05
Total	\$27,753.35

- Julie Hill made a motion to accept the Treasurer's Report as submitted by Treasurer Bob Barber. Kelly Kirkpatrick seconded, motion carried.
- Bob also presented an updated 2019-2020 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Donation check from the Schroeder Foundation. Julie sent a Thank You/Receipt.
- Invite to attend the NMCAC 5th Anniversary Open House – Mike Briggs attended and gave a brief report. The NMCAC is always looking for new sock donations for their closet.

OLD BUSINESS

- Trunk or Treat went well in spite of the cold, snowy weather! We had 38 vehicles that participated and not near as many kids but estimate about 600. We have quite a bit of candy left and some cider due to the smaller turn out. Decided to donate left over candy to NMCAC and KHK and donate the cider back also. Thank you to the volunteers that helped with set up and take down, CERT for traffic detail and Gerrish Fire/EMS. Officer Muszynski was researching costs to possibly purchase our own burn barrels, flame thrower, lighters, extension cords and a couple more blow ups then we would not have to rely on outside sources for some of these items. John Ellis made a motion to spend up to \$500 to purchase these items from the Trunk or Treat Fund. Support by Mike Briggs, all in favor, none opposed, motion carried.
- Shop-With-A-Cop planning underway. Applications have been dropped off at school with a deadline for turning them in of 11/19/19. Chief Hill, John Ellis and Bob Barber will do visitations to vet applicants week of 11/25/19. Shopping will take place the first two weeks in

December and the Wrap Party will be at PD on 12/16/19 at 5:00 p.m. Delivery is scheduled for 12/23/19 at 4:00 p.m.

- Resident Welcome Package – Work in progress, no update at this time.

NEW BUSINESS

- With Officer Fick's resignation from the GTPD, Chief Hill has appointed Officer Eric Muszynski to serve as the Police Officer Representative on the ACT NOW Executive Board. Welcome Muzz☺
- Chief Hill updated board on "Project Tracks" and that at this time the PD is ready for the \$1,000.00 donation that ACT NOW has designated for the project from the Public Safety Fund. John Ellis made a motion to have Treasurer Bob Barber write the \$1,000.00 check that was pre-approved to the Gerrish Twp. Police Department towards the Polaris Ranger "Project Tracks." Stanley Baysdell supported, all in favor, none opposed, motion carried. John Ellis made a motion that ACT NOW purchase the power steering kit for this project directly from SUPERATV for \$525.00 based on the Quote #190018 dated 10/29/19 to come out of the Public Safety Fund. Support by Bob Barber, all in favor, none opposed, motion carried.
- Discussed purchasing a new EZ-up canopy for CERT to replace the old one that has torn and is beyond repair. Kelly Kirkpatrick volunteered to research getting one with our logo and possibly our vision statement printed on it. He will bring back information to next meeting.

CERT UPDATE (Bob Barber)

- Bob reported that in October we had the following callouts:
 - 10/04/19 Homecoming Parade – 5 volunteers
 - 10/24/19 Flu Shots – 7 received them
 - 10/26/19 Food Distribution Trunk – 7 volunteers
 - 10/31/19 Trunk or Treat – 7 volunteers
- The training originally scheduled for 11/20/19 has been cancelled.
- Upcoming events in December will be Christmas in the Village on 12/7/19 and watch for information to come out for the Salvation Army Bell Ringing at Family Fare in Roscommon.
- No food truck in December and they will be starting back up in 2020 with the last Saturdays in January and February and the third Saturday in March.
- Bob is anticipating a call for assistance for the Tip Up Town Parade on 01/11/20 (2nd Saturday in January 2020).
- Chief Hill will be meeting with John Ellis, Bob Barber and Mike Briggs in the near future to set up a class schedule to run a Basic CERT class in January and February of 2020.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- December 6, 2019 at 10:00 a.m. at the Gerrish Township Police Department.

There being no further business to discuss Chair John Ellis adjourned the meeting at 11:08 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website