

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
JULY 1, 2019

Meeting was called to order by Chair John Ellis at 1:02 p.m.

Members Present: John Ellis, Mike Briggs, Bob Barber, Julie Hill (had to leave for a call ½ way through meeting), John Ellis Jr, Stanley Baysdell, Officer Shannon Fick, Chief Brian Hill and Sgt. Norm LaBonte

Absent: John Klein, Kelly Kirkpatrick, Sharon Zacny

MINUTES

- Julie Hill presented the published meeting minutes from the June 3, 2019 Executive Board meeting. Bob Barber made a motion to accept the minutes as published. John Ellis Jr. seconded, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for JUNE 2019 (SEE ATTACHED 12th month of 2018-2019 Fiscal Year):

Checking Account	\$ 2,477.82
Savings Account	\$ 286.84
Money Market Acct.	\$ 9,860.07
Petty Cash	\$ 307.05
Total	\$12,931.78

- Stan Baysdell made a motion to accept the Treasurer's Report as submitted by Treasurer Bob Barber. Mike Briggs seconded, motion carried.
- Bob also presented an updated 2018-2019 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- RCCF Summer Solstice Celebration Donation Information for a "NO ATTEND" Fundraiser. John Ellis made a motion that ACT NOW donate \$100 to the event, support by Shannon Fick. 5 Ayes, 2 Nays (Mike Briggs and Bob Barber), motion carried. Note that Nay votes were based on RCCF and ACT NOW both being non-profit organizations and should not solicit funds from one another.

OLD BUSINESS

- Glow Golf Fundraiser Event went well, 12 teams participated with \$825 coming in from sponsors and donations. \$354 raised in extra glow ball and glow swag sales and the 50/50 raffle pot was \$400 (winner donated their portion back). Bob has prepared a report for this event showing total funds raised \$1,795.20 which was split 50/50 between the Gerrish Police and Fire Fighters Associations. John Ellis, committee member took notes for next event as this was our first of this type and was a learning experience.
- Higgins Lake Sunrise Run went well, low attendance overall only about 300 runners total. We should not be receiving as large of a donation this year due to low participation. We had 4 volunteers from Crawford CERT team and 5 from our Gerrish CERT team for traffic control/course safety.

- Annual meeting and community picnic will be held on Monday, July 15th at 6:00 p.m. This year is the 20th Anniversary and we will hold the event at the Gerrish Twp. Park Marina. Set up will begin at 5:00 p.m. Officers will put marquee sign out at Marina by July 1st to advertise. Dave Kelly has volunteered to grill and Julie will arrange purchase of meat from Bob's Butcher Shop and will get the buns, potato salad and beverages. Condiments will be provided by Ginny Trombley and Julie will also make sure we have table cover, paper products and ice made in advance. Citizen of the Year plaque has been ordered and 2 Officers will also receive Life Saving Awards presented at the picnic by Chief Hill.
- Shannon advised that the turtle stuffed animals were not available with the printed sweatshirts we were looking at last month. Seals are an option available in a variety of sizes and some sitting up that would accommodate the printed shirts. Mike Briggs made a motion to go with the seals sitting with sweatshirts with PD logo and also 3 different sizes of the laying seals (no shirts). Support by John Ellis Jr, all in favor, none opposed, motion carried. Bob Barber made a motion that ACT NOW will cover any difference in the cost that Bob Edwards usually donates for adding the printed shirts this year and would come out of the Public Safety Fund. Support by Mike Briggs, all in favor, none opposed, motion carried. Shannon will follow up with Bob Edwards and place order by end of the week.
- Shannon reported that the Torch Run planning is going well. All forms have been turned in for pavilion use at the South State Park and approved. Have not heard back from Family Fare on donation request for hot dogs or from Roscommon County Road Commission. Posters for advertising have been ordered by Special Olympics Michigan and they will be mailing out registration forms shortly. Mike Eva has been contacted and advised of date and time of event for his athletes and he is also willing to do a water aid station ½ way through the course. So far collected \$1030 in shirt pre-sales (sold 62 out of 115 so far) and raffle tickets (sold 82 out of 170 so far). Still shirts and raffle tickets available.
- Sgt. LaBonte had a Golf Outing update prepared (see attached report). He advised that John Klein has arranged the Hole-in-One package from Don Nester. He will get with Julie on donations forms for soliciting hole sponsors, prizes, etc. and the processing of same. He was also requesting the same amount as last year from ACT NOW for Chinese Raffle prizes. Bob Barber made a motion that ACT NOW pay up to \$800 for prizes for the Chinese Raffle, support by John Ellis Jr. All in favor, none opposed, motion carried. Sgt. LaBonte will purchase prizes next week.
- Resident Welcome Package – Work in progress, no update at this time.

NEW BUSINESS

- N/A

CERT UPDATE (Bob Barber)

- Bob reported two call outs, 11 hours total for missing woman search in Lyon Township.
- Cups and paper plates may be needed to add to CERT Trailer. Bob would be donating a 6-port charger and two 6-plug surge protectors to be housed in the CERT Trailer.
- Sheriff Department has asked for help for the 4th of July parade but due to the very late notification no volunteers were available for this event.

OTHER BUSINESS/ANNOUNCEMENTS

- Mike Briggs announced that he would not be able to attend the annual meeting and picnic, however was willing to serve as ACT NOW Co-Chair again for the upcoming election of officers.

NEXT REGULAR EXECUTIVE BOARD MEETING

- August 2, 2019 at 10:00 a.m. at the Gerrish Township Police Department.

There being no further business to discuss John Ellis Jr. made a motion to adjourn with support by Mike Briggs. All in favor, none opposed, Chair John Ellis adjourned the meeting at 2:13 p.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website