

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
JULY 6, 2018

Meeting was called to order by Chair Mary Link at 10:05 a.m.

Members Present: Mary Link, Julie Hill, Bob Barber, Mike Briggs, Kelly Kirkpatrick, John Ellis, Officer Shannon Fick, Chief Brian Hill

Absent: Carmine Polisei, John Klein, Sharon Zacny

MINUTES

- Due to a death in the family, the minutes from the last board meeting on June 1st have not been typed and published yet. Will need to approve the June and July Executive Board Meeting minutes at the August 3, 2018 regular Executive Board meeting.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for JUNE 2018 (SEE ATTACHED 12th month of 2017-2018 Fiscal Year):

Checking Account	\$ 2,390.57
Savings Account	\$ 286.48
Money Market Acct.	\$12,832.81
<u>Petty Cash</u>	<u>\$ 491.88</u>
Total	\$16,001.74

- John Ellis made a motion to accept the Treasurer's Report as submitted by Treasurer Bob Barber. Shannon Fick seconded and the motion carried.
- Bob also presented an updated 2017-2018 Budget Spreadsheet and a 2017-2018 Fiscal Year End Report (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Invitation to the CRAF Center 25th Anniversary Celebration Pig Roast on 8/12/18 from 2:00 – 6:00 p.m. (Discussed a possible large donation give to them that day with our “big” check. Will further discuss at August 3rd board meeting.)

OLD BUSINESS

- Annual Meeting/Picnic Committee met and the hot dogs, hamburgers, buns and potato salad have been ordered from Bob's Butcher Shop and Mary will coordinate pick up, they have given us the same good deal as last year. Dave Kelley has been contacted to see if he can cook and Shannon said Kile can also help or do it if Dave is not available. PD will take care of making sure propane tanks are full on cooker. Set up will be at 5:00 p.m. and dinner served at 6:00 p.m. Will reserve the inside hall at township in case of inclement weather. Lawn games will be on hand to play. Julie will make sure all paper products, beverages, coolers and ice are ready. Community awards have been purchased.
- Update on Golf Outing – Event Coordinator Austin Martin provided Chief Hill with an email update which was read aloud and attached to these minutes. Shannon will make sure the Square Reader and sign are at golf course the morning of event so that credit/debit cards can be accepted. Kelley and John E. offered to follow up with personal visits to the businesses

that solicitation letters were mailed out to for donations. Volunteers should plan on reporting to golf course at 0745.

- Shannon presented the options for this year's SWAC stuffed animal fundraiser. Everyone seemed to be in agreeance to go with the "dinosaur" theme and get a variety of styles, colors and sizes to be determined by Shannon and the project donor. Shannon also has obtained a registration form for the festival booth and will submit that with the fee. John Ellis made a motion to pay for the \$15.00 booth registration fee for the Firemen's Memorial Festival, support by Mike Briggs. All in favor, none opposed, motion carried. Shannon will submit the fee along with the completed registration form.

NEW BUSINESS

- Discussed some community donations to be made in memory/honor of William Hill (Brian's father) who passed away on June 20th. Motion was made by Bob Barber to donate \$100 in memory of William Hill to the St. Helen Fireworks Committee and \$100 to NMCAC. Support by John Ellis, all in favor, none opposed (Julie Hill abstained from voting). Chief Hill thanked everyone for their support during this strenuous time.

CERT UPDATE

- Coordinator Sharon Zacny provided a CERT report which was given by Bob Barber in her absence. 10 teams showed up for the Sunrise Run traffic detail, including 4 Crawford CERT members. 10 volunteers for the Roscommon 4th of July Parade and 6 (3 Gerrish & 3 Crawford) volunteers for the Roscommon Fireworks on the 4th of July.
- Mike Briggs volunteered at the Frederic Music Festival and assisted Crawford CERT.
- Looking for volunteers for the AuSable River Canoe Marathon Parade and Race Start on 7/28/18.
- Fun Run training will be rescheduled for this fall and the next Gerrish CERT training will be on 8/15/18 and will be a Policy Review and Bag Check at the Gerrish Twp. Hall at 4:00 p.m.

OTHER BUSINESS/ANNOUNCEMENTS

- Shannon passed out Torch Run posters for distribution by John Ellis, Kelly Kirkpatrick and John Klein for the upcoming September event. RAPS Athletic Director has invited Shannon to the Coach's meeting on 8/6/18 to hand out registration forms and flyers.
- Kelly suggested that ACT NOW come up with a "Welcome" Packet for new property owners to our township. These might include information on ACT NOW, PD, CERT, other community programs, neighborhood watch information, township ordinances and township general information (i.e. trash/recycling pick up schedule, board meeting schedule) etc. Everyone agreed this would be a great resource for realtors, builders and township office. Agreed to re-visit this for a winter project.

NEXT REGULAR EXECUTIVE BOARD MEETING

- August 3, 2018 at 10:00 a.m. at the Gerrish Township Police Department.

There being no further business to discuss, Mary Link adjourned the meeting at 11:20 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website