

**A.C.T. – N.O.W.**  
**Advisory Community Team – Neighbors On Watch**  
**EXECUTIVE BOARD MEETING MINUTES**  
**FEBRUARY 1, 2019**

Meeting was called to order by Chair John Ellis at 10:02 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, John Ellis Jr, John Klein, Stan Baysdell, Officer Shannon Fick, Chief Brian Hill  
Absent: Kelly Kirkpatrick, Sharon Zacny

**MINUTES**

- Julie Hill presented the published meeting minutes from the January 4, 2019 Executive Board meeting. Bob Barber made a motion to accept the minutes as published. Shannon Fick seconded, motion carried.

**TREASURER'S REPORT**

- Treasurer Bob Barber submitted the following published report for JAN. 2019 (SEE ATTACHED 7<sup>th</sup> month of 2018-2019 Fiscal Year):

Checking Account	\$ 4,605.43
Savings Account	\$ 286.66
Money Market Acct.	\$12,851.01
<u>Petty Cash</u>	<u>\$ 267.05</u>
Total	\$18,010.15

- Julie Hill made a motion to accept the Treasurer's Report as submitted by Treasurer Bob Barber. John Klein seconded, motion carried.
- Bob also presented an updated 2018-2019 Budget Spreadsheet (attached).

**CORRESPONDENCE**

*(All correspondence was given to Secretary to be attached with meeting minutes or filed)*

- Board Group Email RE: HEA Fund (Bull Family)
- Board Group Email RE: No Shave for the Holidays Donation
- Board Group Email RE: CERT 800 MHz Radio Batteries
- Board Group Email RE: Friends of the Library Annual Wine & Craft Beer Tasting Fundraiser Tickets
- Thank you from Roscommon County DHHS (Kids Helping Kids Program)
- Application for Assistance – HEA Fund (D. Sperow)
- Invoice from GTPD – Annual printing/copy expenses for 2018 – Motion made by John Ellis authorizing payment from ACT NOW to GTPD for 2018 annual copying/printing expenses, support by John Klein, all in favor, none opposed, motion carried.
- Application for Assistance – HEA Fund (D. Fishel)

Motion by John Klein, support by Shannon Fick accepting above monthly correspondence to be kept with Secretary's minutes. All in favor, none opposed, motion carried.

**OLD BUSINESS**

- January 19<sup>th</sup> Bowling Tournament Fundraising event went very well. Net proceeds from event was \$3,529.31. ½ of the proceeds will be donated to the Roscommon Boys Basketball

Program as they participated in the organization and had a team bowl for the event. Bob provided a Financial Report for this event (see attached).

- After following up with answers from questions tabled at last month's board meeting from the Project Graduation President, Shannon Fick made a motion to donate \$100 to Project Graduation. Support by Stan Baysdell, all in favor, none opposed, motion carried.

#### **NEW BUSINESS**

- 2019 Scholarship applications are available at the PD and on line at the PD website. They are also available on line through the RHS website and scholarship spreadsheet at the counseling office. Deadline is April 1, 2019 and arrangements have been made to pick up any completed applications that have been dropped off to the counseling office on March 21, 2019. Julie will make synopsis of all applicants for review and selection at the April 5, 2019 Executive Board Meeting.
- Went over the 2019 slate of ACT NOW meetings and events. Julie will update the 2019 calendar and send out to all board members, update the ACT NOW brochure and information on the website.

#### **CERT UPDATE (Bob Barber)**

- February 20, 2019 will be a training from 6-8 p.m. at the Twp. Hall. Will be bag check, policy review, Active 911 and 800 MHz radios.
- 4 volunteers assisted with the Tip Up Town Parade and Run.
- Next Food Truck Distribution will be on 2/23/19 at the RAPS Bus Garage.
- Still may run a Basic CERT class before Spring if we have enough people interested.

#### **OTHER BUSINESS/ANNOUNCEMENTS**

- N/A

#### **NEXT REGULAR EXECUTIVE BOARD MEETING**

- March 1, 2019 at 10:00 a.m. at the Gerrish Township Police Department. (Brian Hill and Julie Hill will be absent – Shannon Fick will take notes for minutes.)

There being no further business to discuss, John Ellis adjourned the meeting at 11:18 a.m.

Respectfully Submitted,

*Julie Hill*

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website