

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
FEBRUARY 2, 2018

Meeting was called to order by Chair Mary Link at 10:01 a.m.

Members Present: Mary Link, Carmine Polisei, Julie Hill, Bob Barber, Mike Briggs, John Klein, Officer Shannon Fick, Chief Brian Hill, Sharon Zacny
Absent: Kelly Kirkpatrick, John Ellis

MINUTES

- Secretary Julie Hill presented the published minutes from the January 5, 2018 Executive Board meeting. Bob Barber made a motion to accept the minutes as published. Carmine Polisei seconded and the motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for JANUARY 2018 (SEE ATTACHED 7th month of 2017-2018 Fiscal Year):

Checking Account	\$ 6,173.63
Savings Account	\$ 286.30
Money Market Acct.	\$12,822.31
Petty Cash	\$ 591.88
Cash On Hand	\$ 1,100.00 (Bowling Event Prize Money)
Total	\$20,974.12

- John Klein made a motion to accept the Treasurer's Report as submitted. Carmine Polisei seconded and the motion carried.
- Bob also presented an updated 2017-2018 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Thank you from the Havlik family (2017 SWAC Recipient).
- Thank you from the Good Shepherd United Methodist Church for donation to Vacation Bible School program (on behalf of Kids Helping Kids committee).
- Invoice from Steve Pape for CERT generator repairs for \$75.00. Motion by John Klein to pay invoice of \$75.00 to Steve Pape for CERT small generator repairs. Support by Carmine Polisei, all in favor, none opposed, motion carried.

OLD BUSINESS

- Discussed donation to the CRAF Center (tabled from last month's agenda). Carmine spoke with CRAF Center Manager Pat who approved the same discount for ACT NOW Board members as the township receives. This would be \$75.00 for 3 months vs. regular price of \$135.00 for 3 months. Also would be willing to list ACT NOW as a sponsor of a piece of new equipment/machine. Motion by Julie Hill to donate \$1,000 to the CRAF Center which would include a banner with ACT NOW logo to be displayed in the gymnasium area. Support by John Klein, all in favor, none opposed, motion carried. Brian and Carmine will meet with Pat and deliver the check and discuss banner layout options. Pat is very eager to be a community partner with ACT NOW and looks forward to supporting our programs and fundraising events!!

- John Klein brought in the community partner appreciation award for Fred's that will be presented at noon before the bowling tournament fundraiser on 2/10/18. He purchased a very nice wooden (engraved on both sides) pizza oven paddle. All lanes/teams have been filled for bowling tournament and everything is ready to go! Both papers and TV 9&10 have been notified regarding Community Partner Appreciation Award being presented to Fred's that day.

NEW BUSINESS

- 2018 Scholarship Applications have been delivered to the Roscommon High School with a deadline date of April 2, 2018. Once apps have been picked up from school on that date, Julie will prepare a synopsis for board review and award selection at the regular ACT NOW Executive Board meeting on April 6, 2018. Awards night presentation at school is scheduled for May 7, 2018 at 6:30 p.m.
- Carmine is available to attend the RADL Wine/Beer Tasting Fundraising Event on 2/11/18 and would like to represent ACT NOW along with the Klein's. Julie Hill made a motion to pay for two tickets, total \$50.00 to RADL for tickets to the event for Carmine & Barb Polisei. Support by Shannon Fick, all in favor, none opposed, motion carried.
- Updated PPP revised by Mike Briggs is complete. Reviewed by Chief Hill and a couple other members and just needs some final figures updated. Mike will add photos and have it ready for continual viewing at the bowling tournament fundraiser at Fred's.
- Set the 2018 ACT NOW meeting and event schedule and reviewed PPP for 2017 fundraising goals (how did we do) and set new 2018 goals. Julie will make a 2018 calendar and hand out at next meeting, will also be posted in the March 2018 issue of the GAPS Newsletter.

CERT UPDATE

- Coordinator Sharon Zacny reported that volunteers assisted at the Tip Up Town Parade in Houghton Lake on 1/20/18, at the food truck distribution at the RAPS transportation lot on 1/27/18 and the 2018 trainings for CERT have been scheduled and will be disseminated to members.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- March 2, 2018 at 10:00 a.m. at the Gerrish Township Police Department.

There being no further business to discuss, Mary Link adjourned the meeting at 12:50 p.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website