

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
AUGUST 2, 2019

Meeting was called to order by Chair John Ellis at 10:04 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, John Klein, Kelly Kirkpatrick, Stanley Baysdell, Chief Brian Hill and Sgt. Norm LaBonte (for Golf Outing update/report)
Absent: John Ellis Jr, Officer Shannon Fick, Sharon Zacny

MINUTES

- Julie Hill presented the published meeting minutes from the July 1, 2019 Executive Board meeting. Bob Barber made a motion to accept the minutes as published. John Ellis seconded, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for JULY 2019 (SEE ATTACHED 1st month of 2019-2020 Fiscal Year):

Checking Account	\$ 4,756.60
Savings Account	\$ 286.84
Money Market Acct.	\$ 9,861.31
<u>Petty Cash</u>	<u>\$ 307.05</u>
Total	\$15,211.80

- John Klein made a motion to accept the Treasurer's Report as submitted by Treasurer Bob Barber. Mike Briggs seconded, motion carried.
- Bob also presented an updated 2019-2020 Budget Spreadsheet (attached).
- Bob presented a 2019-2020 Proposed Budget, discussed revenues and expenses as allocated and will follow up with changes and finalize and approve at next meeting. (Think about the Appreciation Gifts/Dinner line and whether to keep it or not.)
- Bob also updated the 2019 Kids Helping Kids financial report as planning for the Dec. 2019 event will begin next month.

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- RCCF Summer Solstice Celebration Donation Thank You Letter.
- State of Michigan Annual Report Non-Profit – Motion by Bob Barber to pay the \$20.00 fee to file the ACT NOW annual LARA report for 2019. Support by John Klein, all in favor, none opposed, motion carried. Julie will process the form.
- Check from Fidelity Charitable for \$1,000 from the McGinnis Giving Fund. Motion by Julie Hill to accept the charitable grant from Fidelity Charitable, support by Mike Briggs, all in favor, none opposed, motion carried. No specific direction was given as to how the money is used for this donation. Julie will send the McGinnis family a thank you.

OLD BUSINESS

- Golf Outing report given by Sgt. Norm LaBonte: \$3,400 received so far in sponsorships and 12 teams are committed with 2 having pre-paid. Pepsi Beverage Company has donated pop and water again this year and Norm will pick up on 8/6/19. All volunteer slots have been filled on the sign-up sheet, thank you everyone☺. Having trouble getting prize donations

from some of the bigger golf courses for 1st, 2nd and 3rd place teams. Suggestion was made to have cash increments for the prizes as a back-up in case golf packages do not come through (Norm was going to keep pursuing). Mike Briggs made a motion that winning team cash prize awards be set at \$300/\$200/\$100 respectively for 1st, 2nd and 3rd place team prizes. Support by Kelly Kirkpatrick, all in favor, none opposed, motion carried. Prizes still coming in for Silent Auction/Chinese Raffle.

- Shannon was absent but left a report with an update on SWAC Animals for the MFMF and the Torch Run. Have volunteers available immediately following the next board meeting on September 6th to tag animals and dress the animals with the custom sweatshirts.
- Resident Welcome Package – Work in progress, no update at this time.

NEW BUSINESS

- Trunk or Treat planning meeting will take place at the end of August. Leasa will no longer be co-chairing the event with Eric Muszynski, so we will need some additional help or if anyone wants to step up to assist with that event, we welcome any volunteer(s). Julie can assist with the mailings, flyers, computer generated items, etc. Suggested possibly having the drone launch at the beginning of the event to get some overhead view photos/video.
- Mike Briggs will attend the Roscommon County United Way Community Impact Breakfast as an ACT NOW representative on Sept. 17, 2019 at the Houghton Lake Wesleyan Church. Julie will let Jamie Mead know he is coming as it relates to the DHHS “Pathways to Potential Program.”
- Officer Jimmy Scroggin has organized another GLOW GOLF fundraiser (back by popular demand) for Sept. 7, 2019 at Ye Olde Country Club. This will be an ACT NOW/Gerrish P.D. event and tee off time will be 8:00 p.m. John Ellis made a motion that ACT NOW pay the \$15.00 small raffle license fee for a 50/50 raffle at the event. Support by Stanley Baysdell, all in favor, none opposed, motion carried. Julie will fill out and mail the application and check to the State of Michigan for the raffle license.

CERT UPDATE (Bob Barber)

- Bob reported two call outs for the past month, both for missing persons. One in Oscoda County for a missing child and one in Crawford County (Lyon Township area) for a missing adult female.
- Received a check from our participation (CERT) in the Sunrise Run.
- Did not assist with parade on the 4th of July as the call for assistance came too close before the 4th to gather volunteers. Mike Briggs was the only one available to assist Crawford CERT with the Grayling Canoe River Marathon for 8 hours, also due to late notification.
- Upcoming call outs will be coming for the Torch Run and the Michigan Firemen’s Memorial Festival Parade both in September.

OTHER BUSINESS/ANNOUNCEMENTS

- Mike Briggs announced that the Higgins Lake Swimmers Itch Organization will be holding a fundraising dinner on August 29, 2019 from 6-9:00 p.m. at Witt Barn on E. Higgins Lake Drive. Tickets are \$100 per person and include appetizers, prime rib dinner, beer, wine and pop (catered by Fred’s of Roscommon). Tickets can be purchased at Fred’s or Jim’s Collision, limited to 150 tickets. Proceeds will help the group with the 5th year of comprehensive science-based effort to combat swimmer’s itch in Higgins Lake.
- Chief Hill announced that the PD grants were approved from the RCCF and the Higgins Lake Foundation for the Ranger “Project Tracks” and that project will begin in September to ready the Ranger for the upcoming winter. ACT NOW has committed \$1,000 to the project from the Gerrish Public Safety Fund and will disburse that next month.

- Julie announced that the Gerrish Twp. Fire/EMS Department will be hosting their 2nd Annual Open House on Saturday, August 17th from 11:00 a.m. – 2:00 p.m. Stop by for free hot dogs, ice cream, tours, demonstrations, silent auction, kids activities and more!

NEXT REGULAR EXECUTIVE BOARD MEETING

- September 6, 2019 at 10:00 a.m. at the Gerrish Township Police Department.

There being no further business to discuss Chair John Ellis adjourned the meeting at 11:30 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website