

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
MAY 12, 2023

Meeting was called to order by Chair John Ellis at 10:05 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Ralph Rowland, Stanley Baysdell, Mary Link, Lt. Eric Muszynski, Chief Brian Hill
Absent: Carlos Jean-Francois, Sharon Zacny

MINUTES

- Julie Hill presented the published meeting minutes from the April 7, 2023 Executive Board meeting. Eric Muszynski made a motion to accept the minutes as published, support by Ralph Rowland. All in favor, none opposed, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for APRIL 2023 (10th month of the 2022-2023 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 8,118.90
Savings Acct.	\$ 287.83
MMA	\$17,469.25
Petty Cash	\$ 339.09
<u>Pending Deposits</u>	<u>\$.00</u>
TOTAL	\$26,215.07

- Motion by Eric Muszynski to accept the April 2023 Treasurer's Report as submitted. Support by Mike Briggs, all in favor, none opposed, motion carried.
- Bob also presented an updated 2022-2023 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Request to support the Houghton Lake Rotary Annual Auction on 04/29/2023 (Email sent out to board members on 04/11/23 in favor of donating a \$100.00 gift basket).
- Invoice for Annual Appropriation of \$500.00 from NMCAC. Motion to pay the invoice to NMCAC by Eric Muszynski, support by Ralph Rowland. All in favor, none opposed, motion carried.

OLD BUSINESS

- Bowling Tournament Fundraiser (Final Report by Julie) – The event went very well; this was our best bowling fundraiser so far raising \$3,581.71. We had eight teams, 24 lane sponsors and 15 prize donations. Eight volunteers assisted with set-up, clean-up and selling 50/50 tickets, strike ball tickets and prize raffle tickets. The total 50/50 pot was \$650.00 and \$225.00 was donated back to ACT NOW by the winner. 1st Place winner was "Team Coors," 2nd Place winner was "Livin' on a Spare" and 3rd Place winner was "Team Troup."
- Traffic Safety Grant through AAA to purchase two Radar Speed Signs for the Police Department was submitted on 03/20/2023 and we were notified a couple weeks ago that our application was declined. They did not give a reason, most likely because we are a rural area.
- NCACU approved our application for a credit card with an \$8,000.00 limit. We will receive two cards, one for the Secretary and one for the Treasurer. Those should be coming shortly.

NEW BUSINESS

- Julie created a business card for ACT NOW with Secretary contact information, address, etc. Discussed printing 100 of them with a blank line for any board member to insert their name. Julie will print those and have them available at the next meeting to distribute.
- Chief Hill has scheduled a “Coffee with a Cop” event for June 14, 2023 from 8 am – 10 am at The Bird & The Bear Bakery in Roscommon. The Roscommon County Sheriff’s Office has been invited to attend also. He is asking if ACT NOW will provide the coffee so that it is free to visitors and those that attend. John Ellis made a motion that ACT NOW provide the coffee for the “Coffee with a Cop” event on 06-14-2023, support by Bob Barber. All in favor, none opposed, motion carried. Free donuts and cookies are going to be provided by “Got Your Six Power Washing.”
- Spring Road Clean-Up is next Wednesday, May 17th at 4:00 pm. Julie will make sign-up sheet. We will order pizzas from Country Corners and Bob will pick them up at 4:30 pm that day. Julie will make sure we have all clean-up supplies and pop, water, napkins, plates, etc.
- Higgins Lake Sunrise Run will be on Saturday, June 17th. They will be reaching out to ACT NOW to see if we have representatives willing to work at the water station next to the Fire Department. Stan and Dave will do that again this year, Julie will let the event coordinator know.

CERT UPDATE (Bob Barber)

- In April there were 5 volunteers for the Food Truck on 04/22/23. The next Food Trucks will be on 05/20/23 and 06/24/23.
- Three members signed up for the County Weather Spotter Class, not sure if they attended.
- On 05/07/23 CERT was activated for a Search & Rescue in Oscoda County for an elderly female with dementia. 3 volunteers responded with Sgt. LaBonte and Officer Ellis.
- First Aid classes are scheduled for June 6th (1-4 pm) and June 7th (6-9 pm) for those that need the certification. Bob has sent out emails to those members that have certifications that will be expiring this year.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be June 2, 2023 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by Ralph Rowland, all in favor, none opposed. Chair John Ellis adjourned the meeting at 10:56 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary