

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
March 10, 2023

Meeting was called to order by Chair John Ellis at 10:05 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny (TX), Ralph Rowland, Stanley Baysdell, Lt. Eric Muszynski, Mary Link, Chief Brian Hill
Absent: Carlos Jean-Francois

MINUTES

- Julie Hill presented the published meeting minutes from the February 3, 2023 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by Eric Muszynski. All in favor, none opposed, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for FEBRUARY 2023 (8th month of the 2022-2023 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 3,776.90
Savings Acct.	\$ 287.83
MMA	\$17,466.33
Petty Cash	\$ 989.09
<u>Pending Deposits</u>	<u>\$.00</u>
TOTAL	\$22,520.15

- Motion by Julie Hill to accept the February 2023 Treasurer's Report as submitted. Support by Ralph Rowland, all in favor, none opposed, motion carried.
- Bob also presented an updated 2022-2023 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Thank you card from Project Graduation for our donation last month.
- CNA Surety Invoice for \$100.00 premium renewal for Treasurer Bond. Motion by John Ellis, support by Eric Muszynski to pay the \$100.00 annual premium for the Treasurer Bond to CNA Surety. All in favor, none opposed, motion carried.
- Request from DHHS for reimbursement of \$187.67 to the State of Michigan for Pathways to Potential program. Bob has made out the check and Jody from DHHS will pick it up next week. This leaves a balance of \$562.70 in the PTP Program Fund.

OLD BUSINESS

- Updated 2023 ACT NOW calendar with newly added CERT training dates was printed and disbursed. This is the final calendar for 2023.
- Bowling Tournament Fundraiser (update by Julie) – Currently have 13 Lane Sponsors in response to 49 letters that were sent out on 02/22/23 to local businesses, organizations and groups. Master list was printed and Julie has asked Officers to follow up with personal contacts to local businesses that haven't responded to see if they would like to make a prize donation or be a lane sponsor. 2 teams have pre-registered from previous participants that were contacted via email on 03/03/2023. We have 8 raffle items to date. The 50/50 Raffle

license was received from the State. Julie and Bob will meet at the next meeting to shore up what monies will be needed for prizes, registration, and raffle pouches, etc.

NEW BUSINESS

- Brian and Julie are writing a Traffic Safety Grant through AAA to purchase two Radar Speed Signs for the Police Department. The deadline for submission of the grant is March 31, 2023 and we have obtained vendor information on products and costs at the Michigan Association of Chief's of Police Conference and have decided on purchasing the equipment from Radar Sign out of Marietta, Georgia. The grant would receive greater consideration if tied to collaborative partnerships that support the purchase of the equipment listed in the grant application. We will be reaching out to our fellow first responders at the Fire/EMS Department and the Gerrish Township Board for support and would like to ask ACT NOW for public safety support and possibly dedicate 20% (\$1500.00) from the Public Safety Fund if the entire amount is not received from the grant if awarded. John Ellis made a motion that ACT NOW supports GTPD in its efforts to try to obtain funding through AAA grant for two radar speed signs as a supporting partner for the good of the community. Support by Ralph Rowland, all in favor, none opposed, motion carried. Brian and Julie can author letters of support from ACT NOW and CERT and will have John sign as ACT NOW Chair and Bob sign as CERT Coordinator.
- Some of the CERT Radio batteries are going bad and will need to be replaced. Brian will research costs for replacement Motorola batteries and bring information back to the next meeting in April for purchase approval from the CERT Fund.

CERT UPDATE (Bob Barber)

- In February there were 7 volunteers for the Food Truck on 02/25/23. The next Food Truck will be on 03/25/23 and Bob has 3 volunteers signed up so far.
- Julie did CPR/AED Renewal classes on 03/07/23 and 03/09/23 with 5 CERT members attending. This left only one member who needs re-certification this year and he and Julie will work together on getting him scheduled.
- Upcoming events are the Pipeline Training scheduled for 03/15/23 in Gryling, 4 are registered to attend (3 for the lunch session and 1 for the dinner session).
- Mike Briggs planned on attending the Region 7 volunteer meeting last month, but it was cancelled.
- Brian, Bob and Mike met with the Roscommon County Emergency Manager to discuss CERT with representatives from the Richfield Twp. and Nester Twp. CERT teams. A County-wide training exercise was scheduled and we provided our up-coming Gerrish CERT trainings that the other teams may participate in.
- Brian is making arrangements with a representative from the local Veterans group to do a presentation at one of their meetings in hopes of recruiting some new CERT members. He will share the date/time/location once he has something scheduled and if some of our active CERT members would like to attend they are welcome to do so.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be April 7, 2023 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by Bob Barber, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:10 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary