

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
February 3, 2023

Meeting was called to order by Chair John Ellis at 10:01 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Ralph Rowland, Stanley Baysdell, Lt. Eric Muszynski, Chief Brian Hill
Absent: Carlos Jean-Francois, Sharon Zacny, Mary Link

MINUTES

- Julie Hill presented the published meeting minutes from the January 13, 2023 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by Stanley Baysdell. All in favor, none opposed, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for JANUARY 2023 (7th month of the 2022-2023 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 3,761.92
Savings Acct.	\$ 287.83
MMA	\$17,464.99
Petty Cash	\$ 989.09
<u>Pending Deposits</u>	<u>\$ 14.98</u>
TOTAL	\$22,518.81

- Motion by Julie Hill to accept the January 2023 Treasurer's Report as submitted. Support by Stanley Baysdell, all in favor, none opposed, motion carried.
- Bob also presented an updated 2022-2023 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Vendor Information/Application from the Michigan Firemen's Memorial Festival Committee for the 2023 Festival. Due to lack of availability for stuffed animals at an affordable price and lack of profits for the SWAC Stuffed Animal Project, Lt. Eric Muszynski made a motion that ACT NOW discontinue the Shop-With-A-Cop Stuffed Animal Fundraiser. Support by John Ellis, all in favor, none opposed. Therefore, we will not be needing a booth at the MFMF. We have established a core group of donors for our SWAC Program and the little bit we are able to raise from the animal sales is not worth the effort and time. It should be noted that we lost our angel funder a few years ago for this program that was started in 2007 and everyone feels that the project has run its course.
- Raffle License for the 50/50 Drawing from the State of Michigan for the Bowling Fundraiser on April 22, 2023 at Fred's of Roscommon.

OLD BUSINESS

- Bowling Tournament Fundraiser (update by Julie). The date/time and venue has been set and reserved. April 22, 2023 at Noon at Fred's of Roscommon. Set up will begin at 11:00 am and registration will start at 11:30 am. The 50/50 Raffle License has been approved and received from the State of Michigan. We have one team already reserved, one lane sponsor and six gift items for the Chinese Raffle. Julie will send out solicitation letters for lane sponsors/prizes on

02/17/2023 and will create a Facebook event page and add it to our website on that same date. Flyers will also be printed shortly for distribution to our local businesses.

- New Resident Welcome Package – Due to Mike Briggs' schedule and involvement with many other boards and commitments, John Ellis made a motion to remove this item from our Agenda at this time. Support by Mike Briggs, all in favor, none opposed, motion carried.

NEW BUSINESS

- Brian and Julie are looking into writing a Traffic Safety Grant through AAA for purchasing Radar Speed Trailer/Signs for the police department. The deadline for submission of the grant is March 31, 2023 and we will be obtaining vendor information on products and costs at the upcoming Michigan Association of Chiefs of Police Conference next week. The grant would receive greater consideration if tied to collaborative partnerships that support the purchase of the equipment listed in the grant application. We will be reaching out to our fellow first responders at the Fire/EMS Department for support and would like to ask ACT NOW for public safety support and to use the organization name only at this time (no financial obligation). John Ellis made a motion that ACT NOW supports GTPD in its efforts to try to obtain funding through AAA grant for radar speed trailer/signs as a supporting partner for the good of the community. Support by Lt. Eric Muszynski, all in favor, none opposed, motion carried. Bob Barber made an amendment to this motion to add that the Gerrish Twp. CERT team would also support GTPD as a partner as the CERT team is often involved in many traffic safety events for the Township. Support by John Ellis, all in favor of the amendment to the motion, none opposed, amended motion carried.

CERT UPDATE (Bob Barber)

- In December there were 6 volunteers for the Food Truck on 01/28/23 and 6 volunteers for the Tip-Up-Town parade in Houghton Lake.
- The next Food Truck will be on 02/25/23.
- Bob is working on sending out an annual calendar of events to all CERT members. Still waiting to have a meeting with the Roscommon County Emergency Manager to shore up any multi-agency training dates. The last two meetings were cancelled.
- Mike Briggs planned on attending the Region 7 volunteer tabletop exercise meeting on 01/17/23, however it was cancelled. Mike returned the old laptop computer that was originally provided to Sharon Zacny through our Emergency Manager. It is outdated and will no longer support the operating system that is installed on it. Brian will make sure it gets returned.

OTHER BUSINESS/ANNOUNCEMENTS

- Lt. Muszynski announced that he is attending a Command Level 1 School and as part of the school will be chairing a fundraiser project. He is working with some local groups to possibly do a "Cops Against Cancer" fundraiser and will have more details at the next meeting. He just wanted to bring it up to the board as he may be asking for a small donation to help support him financially, maybe in the form of silicone bracelets, magnets for cars, pins for officers, etc.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be March 3, 2023 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by Ralph Rowland, all in favor, none opposed. Chair John Ellis adjourned the meeting at 10:55 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary