

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
October 7, 2022

Meeting was called to order by Chair John Ellis at 10:05 a.m.

Members Present: John Ellis, Mike Briggs, Bob Barber, Sharon Zacny, Ralph Rowland, Stanley Baysdell, Lt. Eric Muszynski

Absent: Julie Hill, Carlos Jean-Francois, Brian Hill, Mary Link

MINUTES

- Julie Hill presented the published meeting minutes from the September 9, 2022 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by John Ellis. All in favor, none opposed, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for SEPTEMBER 2022 (3rd month of the 2022-2023 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 6,297.59
Savings Acct.	\$ 287.83
MMA	\$22,458.87
Petty Cash	\$ 1,199.84
<u>Pending</u>	<u>\$.00</u>
TOTAL	\$30,244.13

- Motion by Eric Muszynski to accept the September 2022 Treasurer's Report as submitted, support by Sharon Zacny. All in favor, none opposed, motion carried.
- Bob also presented an updated 2022-2023 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Letter from Christmas in the Village committee with event information including the Electric Light Parade and registration form if interested.
- Roscommon United Way flyer outlining the different ways to donate to their organization.

OLD BUSINESS

- Julie provided a report which Lt. Muszynski read with a final recap of this year's Torch Run.
- Lt. Muszynski read Julie's report on the SWAC Stuffed Animal sales update. Discussion was had on not attending the Firemen's Memorial Festival next year as we have sold just as many or more animals virtually on-line through our website, Facebook and having them available at the PD and Township Main Office.
- Trunk or Treat update was given by Lt. Muszynski along with information provided from Julie's report. Only eight trunks have registered so far. Bob provided an ACT NOW reimbursement check payable to Gerrish Twp. PD for \$617.96 for prizes ordered through Amazon that charged the items to the PD account instead of ACT NOW's account. John Ellis took the GAP #3 TorT flyers to distribute to businesses. Lt. Muszynski will have the Officers distribute GAP #1 and GAP #2 flyers. The next TorT committee meeting will be on 10/19/22 at 10:30 am at the PD.
- New Resident Welcome Package – Table Project

NEW BUSINESS

- 2023 Scholarship Application packets have been updated with a submission date of 03/31/2023 so that they can be reviewed at the regular board meeting on 04/07/2023. Applications are available from the PD, on-line and Julie has forwarded them to RHS.
- Lt. Muszynski read Julie's report on the SWAC planning for this year's program. Discussed having pizza and pop at the Wrap Party this year on 12/19/2022 as COVID restrictions for social gatherings are no longer in effect.
- Kids Helping Kids Christmas Program for 2022 – Lt. Muszynski read Julie's report updating the KHK committee activity to date.

CERT UPDATE (Bob Barber)

- In September there were 5 volunteers that attended the Torch Run event and 6 that assisted with the Firemen's Memorial Parade. 6 members volunteered for the monthly Food Distribution/Truck at the RAPS campus.
- 8 members attended the quarterly CERT Triage training.
- Upcoming events for October are the Homecoming Parade on 10/14/22, Food Distribution on 10/22/22 and Trunk or Treat on 10/31/22.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be November 4, 2022 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by Bob Barber, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:17 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary