

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
August 12, 2022

Meeting was called to order by Chair John Ellis at 10:05 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Ralph Rowland, Lt. Eric Muszynski, Chief Brian Hill

Absent: Sharon Zacny, Stanley Baysdell, Mary Link

MINUTES

- Julie Hill presented the published meeting minutes from the July 8, 2022 Executive Board meeting. Ralph Rowland made a motion to accept the minutes as published, support by John Ellis. All in favor, none opposed, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for JULY 2022 (1st month of the 2022-2023 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 8,763.69
Savings Acct.	\$ 287.83
MMA	\$17,455.52
Petty Cash	\$ 261.84
<u>Pending Deposits (+)</u>	<u>\$ 740.00</u>
TOTAL	\$27,508.88

- Motion by John Ellis to accept the July 2022 Treasurer's Report as submitted, support by Julie Hill. All in favor, none opposed, motion carried.
- Bob also presented an updated 2022-2023 Budget Spreadsheet (attached).
- Bob presented a revised 2022-2023 Budget worksheet (Fiscal Year 07/01/2022 – 06/30/2023). John Ellis made a motion to accept the 2022-23023 Budget as presented, support by Ralph Rowland. All in favor, none opposed, motion carried.

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Non-Profit Annual Report for LARA. Motion made by John Ellis, support by Bob Barber to pay the \$20.00 filing fee to the State of Michigan for the 2022 annual report. All in favor, none opposed, motion carried. Julie will submit the report and filing fee to the State of Michigan.
- Group email showing motion and support to send Get Well floral arrangement to Mary Link. Mary called Brian and left a message that she received the flowers, they were beautiful, and she wanted to thank everyone.

OLD BUSINESS

- Julie gave report on the annual meeting and picnic. Approximately 50 people were in attendance and the picnic went well. Elections of Board officers took place with all positions filled except the Membership Chair.
- Julie gave update on ACT NOW Golf Outing to take place on Saturday, August 13th at the Redwood Country Club. Looks like we will have 18 teams and we have received about \$5,000 in hole sponsorships/donations so far. Those that can help with set-up will meet at PD

at 7:30 am tomorrow to haul stuff to golf course. We have a few more residents that have stepped up to volunteer to sit hole games this year plus the normal volunteers from ACT NOW so we should have adequate help. Bob and Julie will take care of registration and Julie will take care of food; it has all been picked up from GFS. Pepsi has donated beverages and those have been picked up already. TnT Golfapalooza has been confirmed with an 8:00 am arrival time to set up dinosaur and will work Hole 5 for the Air Cannon Shoot.

- Fred's has been reserved as the venue for our Fall Bowling Tournament Fundraiser on 09/10/22. Same format as last event. Mike Briggs made a motion that we pay the \$15 Raffle License fee to the State of Michigan for the 50/50 Raffle for the Bowling Tournament. Support by Eric Muszynski, all in favor, none opposed, motion carried. Julie will send the application and fee in to the state.
- Resident Welcome Package – Table as an on-going project by Mike.

NEW BUSINESS

- Carlos Jean Francois has expressed his interest in filling the vacant position of Membership Chair on the ACT NOW Executive Board. Bob Barber made a motion to appoint Carlos Jean Francois to fill the vacant Membership Chair position on the ACT NOW Executive Board for the remainder of the 2022-2023 fiscal year. Support by John Ellis. All in favor, none opposed, motion carried. Julie will let Carlos know he has been appointed to this position and when the next board meeting will be.
- Julie gave a brief update on the Torch Run scheduled for September 13th. Run starts at 6:00 pm with registration beginning at 5:00 pm at the PD. Same route as last year, all paperwork, permits, donation requests, etc. have been submitted by Julie. Will need a couple of CERT volunteers for traffic safety, same plan as last year. Discussed ACT NOW sponsoring the cadets from the KCC Academy that started this week. There are currently 19 cadets. Eric Muszynski made a motion to pay the registration fees of \$25 each for the 19 cadets for a total of \$475.00 to Special Olympics Michigan to sponsor the KCC Academy cadets for the annual Law Enforcement Torch Run. Support by Ralph Rowland, all in favor, none opposed, motion carried. We can prepare this check when it gets closer to the event to confirm that all 19 cadets are still enrolled.
- Discussed the set up for the SWAC Stuffed Animal sale at the Firemen's Memorial Festival on 09/17/22. Will attach the bandanas to the eagles and tag animals immediately following the next board meeting on September 9th.
- Briefly discussed whether we want to proceed with Trunk or Treat event this year and what format. Halloween is on a Monday, so the school campus is unavailable as a venue. Everyone decided it was time to go back to the traditional in-person Trunk or Treat held behind the township hall and an organizational meeting has been set for Thursday, August 25th at 10:00 am.

CERT UPDATE (Bob Barber)

- Original meeting with Brandon regarding First Due application was cancelled as there were only a couple of CERT members that could attend, and Brandon was still working out some issues with First Due. Ready to re-schedule.
- Had 4 volunteers for the 07/23/22 Food Distribution at RAPS and nobody was available to assist from Gerrish CERT for the Sheriff Department Food Truck that was held on 07/14/22. Next Food Distribution at RAPS will be on 08/27/22.
- 6 volunteers assisted with parking at the sewer public hearing at the township hall on 07/25/22.
- Mike and John took the CERT trailer to the National Night Out event in St. Helen on 07/26/22.

- 4 volunteers assisted the Crawford CERT team on 07/30/22 for the AuSable River Canoe Marathon.
- Upcoming events are the Torch Run scheduled for 09/13/22, will need a couple volunteers to assist with traffic safety along the route and quarterly training (Triage) scheduled for Sept. 14th from 6-8 pm at the township hall. Mike Briggs will be in charge of that training.
- Since we received a donation from NMCAC from the Higgins Lake Sunrise Run and to support past practice with the partnership of the Crawford CERT team volunteers, a motion was made by Julie Hill to donate \$300 to the Crawford CERT team for their assistance with traffic/safety along the ½ marathon route for the Sunrise Run. Support from John Ellis, all in favor, none opposed, motion carried.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be September 9, 2022 at 10:00 a.m. at the Gerrish Township PD. (2nd Friday of the month due to Labor Day weekend)

There being no further business to discuss, John Ellis made a motion to adjourn the meeting, support by Ralph Rowland, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:25 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary