

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
July 8, 2022

Meeting was called to order by Chair John Ellis at 10:03 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Stanley Baysdell, Lt. Eric Muszynski, Mary Link, Chief Brian Hill
Absent: Sharon Zacny, Ralph Rowland

MINUTES

- Julie Hill presented the published meeting minutes from the June 3, 2022 Executive Board meeting. Eric Muszynski made a motion to accept the minutes as published, support by Bob Barber. All in favor, none opposed, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for JUNE 2022 (12th month of the 2021-2022 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 3,891.02
Savings Acct.	\$ 287.83
MMA	\$17,454.04
Petty Cash	\$ 229.57
<u>Pending</u>	<u>\$.00</u>
TOTAL	\$21,862.46

- Motion by Mike Briggs to accept the June 2022 Treasurer's Report as submitted, support by Eric Muszynski. All in favor, none opposed, motion carried.
- Bob also presented an updated 2021-2022 Budget Spreadsheet (attached).
- Bob presented the 2021-2022 Fiscal Year End Report covering from 07/01/2021 through 06/30/2022. Julie Hill made a motion to accept the 2021-2022 Fiscal Year End Report as submitted. Support by John Ellis, all in favor, none opposed, motion carried.

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Roscommon County United Way email invitation to register ACT NOW with 211 Northeast Michigan, which is a local data base to get those in need of services connected to different organizations that may be able to assist with many different community programs, for example our Home Energy Assistance Program. Board did not wish to pursue registering ACT NOW at this time and would like to keep our community programs centralized in our Township and immediate area.

OLD BUSINESS

- The 23rd Annual ACT NOW Meeting & Picnic is scheduled for July 18th at 6:00 p.m. The venue at the Marina has been reserved. No potluck, all food and beverages will be provided by ACT NOW. Will order food based on last year's menu and numbers. Julie has come up with a menu and a cost estimate for food, beverages, supplies would be around \$152.00. This includes an in-kind donation from GTPOA of frozen burgers, hot dogs, buns and refrigerated potato salad left over from Lt. Patchin's retirement party. We still have serving trays, plates, napkins, cutlery, salt/pepper and condiment packets left from last year. Just need to purchase

individual chip bags, wrapped cookies, a few more buns, pop and bottled water. Requesting \$200 to spend for remaining items needed for picnic. Stanley Baysdell made a motion that we spend up to \$200 for food and supplies for the picnic. Support by Eric Muszynski, all in favor, none opposed, motion carried.

- Discussed the upcoming annual ACT NOW Golf Outing to take place on Saturday, August 13th at the Redwood Country Club. Julie reported that Raffle License was received from the state and that flyers, advertising, etc. has been underway. Facebook event page was established. We have a few sponsorships that have come in so far and a couple team registrations. Have mailed out letters to previous participants and business solicitations. Packets for in-person solicitations are ready along with a list of businesses/organizations that need to be visited. Those were assigned at meeting today to John Ellis, Brian and Julie Hill and Eric Muszynski. Discussed food cost based on 18 teams and 28 volunteers/staff for a total of 100 people. Menu to be party subs (sandwich variety from Sub Way), individual bags of chips and cookies, potato salad and coleslaw, approximately \$541.00. Have submitted to Pepsi Beverage Co. in West Branch to donate pop and bottled water. John Ellis made a motion to authorize up to \$600 for food for the golf outing, support by Bob Barber. All in favor, none opposed, motion carried. Went over event planning, volunteer assignments and notes from last year's event. Discussed an issue brought up by a previous participant (team) about not having "categories" for winners as they were the only full women's team. Also mentioned she felt Longest Women's Drive last year should have been hers and she should have challenged it and was told that GM employees and retirees could not win the car if they got a hole in one on Hole #18. Discussed this briefly and board feels that this is a fundraising outing event and not a tournament and we were not going to make different "gender" categories for prize winning teams (1st, 2nd and Random place). With the lack of volunteers, it is hard to man all hole games and we go by the "honor system" on those holes that have stake markers for longest drives and closest to pin. We do not set the "rules" for the winning of a car with a hole in one, those are given to us via a contract with the car dealership and American Hole-in-One Promotions. Julie will contact the individual and reiterate this information to her adding that we appreciate her support in the past but if she is looking for a different type of "tournament" that our event is not going to change and if they didn't choose to participate based on their concerns we would certainly understand. Motion was made by John Ellis, support by Eric Muszynski that ACT NOW purchase \$800 worth of prizes for the Chinese Raffle as we have done in the past. All in favor, none opposed, motion carried. Julie will work on getting prizes ordered.
- Update on SWAC Animals by Julie. We have a much smaller quantity of animals this year due to lack of product and suppliers going out of business. The 48 Eagles with Patriotic Bandanas have been ordered, not here yet. The other animals that we looked at were already out of stock, so we purchased 200 small Tropical Birds to go along with the bird theme. Suggested selling eagles for \$15 and the birds for a \$3-\$5 donation. If all were purchased, we would profit \$850 - \$1,030. Note that after these animals were ordered, we did receive an e-catalog from another source to keep in mind for next year.
- Fred's has been reserved as the venue for our Fall Bowling Tournament Fundraiser on 09/10/22. Same format as last event. Will discuss further as we get closer to the date. Will request 50/50 Raffle Fee for State Application at next board meeting.
- Resident Welcome Package – Table as an on-going project by Mike.

NEW BUSINESS

- N/A

CERT UPDATE (Bob Barber)

- Next Food Distribution will be 07/23/22. Roscommon County Sheriff Department will be holding a Food Distribution on 07/14/2022.
- June First Aid training was attended by 4 CERT members.
- June 18th Sunrise Run had 5 volunteers from our team and 8 from the Crawford CERT team.
- Did not have any volunteers that could assist with Fireworks and Parade in the Village.
- Thank you to Larry Williams for power washing the CERT trailer, looks great!
- Supposed to have a meeting with Brandon tomorrow regarding First Due application, only two available, Bob will contact Brandon to see if it can be re-scheduled once app is working correctly.
- Grayling AuSable Canoe Race is scheduled for 07/30/2022, Bob will be sending out email notices to get some volunteer help for the Crawford CERT team for this event.

OTHER BUSINESS/ANNOUNCEMENTS

- 2022 National Night Out will be in downtown St. Helen (shutting down streets) on July 26th from 6-8 pm. PD will have the Ranger there, Officer Stachurski will be doing car seat checks. Brian and Julie will attend and have some handouts ready. Mike Briggs stated he could take the CERT trailer and set it up.
- Gerrish Fire/EMS Department will be hosting their 4th Annual Open House on August 6th from 7-9:30 pm. Will have station tours, kids games, prizes, truck and equipment and drone demonstrations and more. Will show a FREE family movie outside behind the station at dusk (approximately 9:30 pm) and will have a FREE concession stand during the movie serving hot dogs, popcorn, cotton candy, juice boxes, lemonade and water. The movie will be "Robots" and if the weather is bad, it will be shown inside the truck bay of the department. Stop by if you can even if you don't want to hang out for the movie. Since we are not having a glow golf event this fall, Eric Muszynski made a motion that we donate our leftover glow necklaces and bracelets to the FD for the Open House for kids attending the movie. Support by Bob Barber, all in favor, none opposed, motion carried.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be August 12, 2022 at 10:00 a.m. at the Gerrish Township PD. (2nd Friday of the month due to training conflict with Secretary Julie Hill)

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by John Ellis, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:16 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary