

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
June 3, 2022

Meeting was called to order by Chair John Ellis at 10:00 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny (TX), Ralph Rowland, Stanley Baysdell, Lt. Eric Muszynski, Mary Link, Chief Brian Hill
Absent: N/A

MINUTES

- Julie Hill presented the published meeting minutes from the May 6, 2022 Executive Board meeting. Mike Briggs made a motion to accept the minutes as published, support by Ralph Rowland. All in favor, none opposed, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for MAY 2022 (11th month of the 2021-2022 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 6,472.24
Savings Acct.	\$ 287.83
MMA	\$17,452.60
Petty Cash	\$ 229.57
<u>Pending</u>	<u>\$.00</u>
TOTAL	\$24,442.24

- Motion by Julie Hill to accept the May 2022 Treasurer's Report as submitted, support by Eric Muszynski. All in favor, none opposed, motion carried.
- Bob also presented an updated 2021-2022 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Thank you card from Scholarship recipient Alisha Pratt. Julie will contact Alisha to get a copy of her Acceptance Letter so that check can be forwarded to KCC on her behalf.
- Thank you card and Acceptance Letter from Scholarship recipient Alex Goodall.
- Invoice from Fred's of Roscommon for \$426.00 from Bowling Fundraiser on 04/23/2022. Motion made by Eric Muszynski to pay the \$426.00 invoice to Fred's for lane fees from the Bowling Tournament Fundraiser. Support by John Ellis, all in favor, none opposed, motion carried. Bob will send out an updated financial report for the Bowling Fundraiser reflecting this adjustment.
- Roscommon County United Way MYOI (Michigan Youth Opportunities Initiative) Grant Application from Roscommon DHHS for \$2,000. John Ellis made a motion that ACT NOW sign the grant as a non-profit organization to be the fiduciary agent for the program and assist Roscommon County DHHS in receiving these funds if grant is awarded. Support by Mike Briggs, all in favor, none opposed, motion carried. Julie will forward the application and supporting documents to the Roscommon County United Way today.

OLD BUSINESS

- Julie passed around a Happy Retirement card for the board members to sign for Lt. Patchin. His gift has arrived, and Julie and Brian will make sure it is at the hall for his retirement party.

- The annual Higgins Lake Sunrise Run will take place on June 18th. Those volunteers assisting with traffic control (CERT) will need to report to GTPD at 0630 for a briefing. The safety planning meeting was held with all participants on board. According to NMCAC there are more runners registered this year than last year. All run courses will be the same as last year, they have added a one-mile Fun Run inside the park. We were asked if ACT NOW would man the water station next to the Fire Department on Cottage Street. Stan and Dave have volunteered to do so again this year. Julie will be the contact for the water station assignment with NMCAC.
- The 23rd Annual ACT NOW Meeting & Picnic is scheduled for July 18th at 6:00 p.m. The venue at the Marina has been reserved. No potluck, all food and beverages will be provided by ACT NOW. Will order food based on last year's menu and numbers. Julie will check to see if the cap of \$500 for food and supplies will cover this year as costs have gone up and report back to the board at the next meeting. Brian (as part of the nominating committee), polled the members to see what their intent is on filling their positions on the board for another year. Everyone agreed to do so. Still need to fill the vacant Membership Chair position. Elections of Officers will take place after dinner.
- Discussed the upcoming annual ACT NOW Golf Outing to take place on Saturday, August 13th at the Redwood Country Club. Julie will prepare brochure/registrations and signs and will be asking all board members to solicit raffle gift donations from at least 3 businesses or organizations. Discussed the inflated prices of everything this year and with that in mind, Mike Briggs made a motion to raise the participant fee from \$50 to \$60 per person for a total of \$240 registration fee per team. Support by Ralph Rowland, all in favor, none opposed, motion carried. Eric Muszynski made a motion to pay the \$15 Raffle Fee to the State of Michigan for the 50/50 Raffle for this event. Support by John Ellis, all in favor, none opposed, motion carried. Eric Muszynski will check with the local car dealership(s) to see if they will sponsor the "Hole in One- Win a Car" prize.
- Resident Welcome Package – Table as an on-going project by Mike.

NEW BUSINESS

- Mike Briggs made a motion that ACT NOW disburse the semi-annual stipend for the Treasurer of \$295.00. Support by John Ellis, all in favor, none opposed, motion carried. Julie will make that check out to Bob Barber today.
- Julie reported that the vendor that has supplied the stuffed animals for many years for the SWAC stuffed animal fundraiser has gone out of business. Julie passed around a couple of other options available through different vendors. John Ellis made a motion that we spend up to \$700 for animals and shipping for this year's event. Support by Bob Barber, all in favor, none opposed, motion carried. Everyone selected the patriotic Eagles and Sloths. Julie will proceed with ordering.
- Since our bowling tournament did so well, for a little amount of volunteer time, discussed having another bowling tournament in the fall instead of the Glow Golf which is very laborious and more expensive (glow golf equipment). Selected a date of Sept. 10th starting at Noon at Fred's of Roscommon. Brian will check with Ed and Neal at Fred's and see if this is a good date to schedule with them. (Note: as of the typing of these minutes, the venue at Fred's has been reserved for us for 09/10/22 from 11:00 am – 4:00 pm) We will try to solicit some gifts for the Chinese Raffle earlier for this event so that we have more than just five or six items.

CERT UPDATE (Bob Barber)

- 3 CERT volunteers attended the 05/21/2022 Food Distribution, next truck is 06/25/2022. Roscommon County Sheriff Department may be holding another Memorial Food Distribution on 07/14/2022.

- Weather Spotter “Skywarn” class was attended by 8 CERT members for training credit.
- If you have not already, please sign up for the First Due application on your cell phones to receive messages when call outs occur. Fire department is working on First Due as it is a new program and will be working out some issues and doing testing. Bob will send out another email and text to remind CERT members to sign up.
- One volunteer attended the Memorial Day Parade in Houghton Lake.
- Reminder...June is First Aid training; two classes are available one on June 8th and one on June 15th.
- June 18th Sunrise Run, 4 volunteers so far with volunteers also coming from the Grayling CERT team.
- July 4th will be the Roscommon Fireworks and Parade in the Village

OTHER BUSINESS/ANNOUNCEMENTS

- Brian has Great AuSable Duck Race tickets available from the Roscommon Rotary Club.
- John has St. Hubert Men’s Club Raffle tickets available.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be July 8, 2022 at 10:00 a.m. at the Gerrish Township PD. (2nd Friday of the month due to 4th of July weekend.)

There being no further business to discuss, Julie Hill made a motion to adjourn the meeting, support by Eric Muszynski, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:14 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary