

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
APRIL 1, 2022

Meeting was called to order by Chair John Ellis at 10:04 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Ralph Rowland, Stanley Baysdell, Officer Eric Muszynski, Chief Brian Hill
Absent: Sharon Zacny, Mary Link

MINUTES

- Julie Hill presented the published meeting minutes from the March 4, 2022 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by Ralph Rowland. All in favor, none opposed, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for MARCH 2022 (9th month of the 2021-2022 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 8,868.08
Savings Acct.	\$ 287.83
MMA	\$12,450.09
Petty Cash	\$ 43.57
<u>Pending</u>	<u>\$.00</u>
TOTAL	\$21,649.57

- Motion by Julie Hill to accept the March 2022 Treasurer's Report as submitted, support by Stan Baysdell. All in favor, none opposed, motion carried.
- Bob also presented an updated 2021-2022 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Roscommon Business Expo Information and Registration – Expo will be on 05/18/2022 from 3-6:00 pm at the CRAF Center in Roscommon.
- Spring Weather Spotter Training Class flyer from NWS/Roscommon County Emergency Management – Class will be on 05/04/2022 from 6:30 – 8:00 pm at the Gerrish Twp. Hall.
- Roscommon Rotary Spring Auction Flyer – Tickets available to purchase from Gerrish Fire Chief Jim Fisher or any Rotarian – Event will be on 05/07/2022 at 6:00 pm at the CRAF Center in Roscommon, tickets are \$50 per person and includes dinner, auction, games and drinks.

OLD BUSINESS

- Bowling Tournament Fundraiser Update – still need three teams at this time and more sponsors and prize donations. Have only received \$500 in sponsorships from a group mailing, have one gift basket donated and a large golf package at Shanty Creek worth \$1,000 which we can raffle off using playing cards at \$10 a card. Received our 50/50 Raffle license from the state so we are all set on that. Officers will continue to post flyers and make some contacts with businesses for donations and try to get some teams from other first responder agencies. Bob will get cash box ready, and Julie will make arrangements to get that from him on Friday April 22nd.

- Discussed Roscommon Business Expo. Mike Briggs made a motion that ACT NOW/CERT skip the Expo this year due to lack of volunteers that will be available on that date to attend booth and trailer set up. Support by John Ellis, all in favor, none opposed, motion carried. Julie will contact the Chamber and let them know we will not be attending this year and request our \$60 credit back from the cancelled 2020 Expo.
- Scrap Metal Project is set to start on 04/15/2022, weather permitting. Officers will get the trailer in place and hang the sign on the fence. Stan is ready to start the season.
- Resident Welcome Package – Table as an on-going project by Mike.

NEW BUSINESS

- Julie reviewed the five scholarship applications that were received on 03/31/2022 (deadline) and compiled a synopsis to be reviewed by all board members. All applicants met the qualification criteria. After reviewing and discussing, Bob Barber made a motion to select Applicant #1 and Applicant #3 to each receive a \$1,000 ACT NOW Scholarship award. Support by Ralph Rowland, all in favor, none opposed, motion carried. Julie will contact RHS and give them the names of our recipients and get further information as to whether there will be presenters allowed at the Awards Night program this year or not. Watch for upcoming email. The Senior Awards Night program will be at the high school auditorium on May 2nd at 6:30 p.m.

CERT UPDATE (Bob Barber)

- 8 CERT members attended the CPR/AED Renewal training classes in March and 5 volunteers attended the Pipeline Training in Grayling on 03/16/2022. Bob brought an extra copy of the 2022 Reference Guide and other information handouts for the PD to keep on file.
- 6 volunteers assisted with the 03/26/2022 Food Distribution. Next trucks are scheduled for 04/23/2022, 05/21/2022 and 06/25/2022.
- Upcoming CERT trainings are the NWS Skywarn Weather Spotter class on 05/04/2022 at the township hall from 6:30-8:00 pm and two First Aid training classes will be offered, one on 06/08/2022 from 6-9 pm and the other on 06/15/2022 from 1-4 pm.
- Sunrise Run will take place on 06/18/2022, Chief Hill will be planning a traffic safety meeting within the next 30 days for that event.
- Our Gerrish CERT team is down to 14 members, will continue to pursue the Basic on-line training course for potential volunteers.

OTHER BUSINESS/ANNOUNCEMENTS

- Chief Hill gave a staff update for the Police Department with a new Officer starting on 04/03/2022 and a Cadet Sponsored individual will be starting his training in August.
- Announced the date for Lt. Patchin's retirement party (Julie will send invites out in the near future with details). Retirement gift for Lt. Patchin for his years of service will be put on the May ACT NOW meeting agenda for discussion.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be May 6, 2022 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Julie Hill made a motion to adjourn the meeting, support by Bob Barber, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:14 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary