

**A.C.T. – N.O.W.**  
**Advisory Community Team – Neighbors On Watch**  
**EXECUTIVE BOARD MEETING MINUTES**  
**FEBRUARY 4, 2022**

Meeting was called to order by Chair John Ellis at 10:04 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny (TX), Ralph Rowland, Mary Link, Officer Eric Muszynski  
Absent: Stanley Baysdell, Chief Brian Hill

**MINUTES**

- Julie Hill presented the published meeting minutes from the January 7, 2022 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by Ralph Rowland. All in favor, none opposed, motion carried.

**TREASURER’S REPORT**

- Treasurer Bob Barber submitted the following published report for JANUARY 2022 (7<sup>th</sup> month of the 2021-2022 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 4,483.08
Savings Acct.	\$ 287.74
MMA	\$17,448.09
Petty Cash	\$ 43.57
<u>Pending</u>	<u>\$ .00</u>
TOTAL	\$22,262.48

- Motion by Julie Hill to accept the January 2022 Treasurer’s Report as submitted, support by Mike Briggs. All in favor, none opposed, motion carried.
- Bob also presented an updated 2021-2022 Budget Spreadsheet (attached).

**CORRESPONDENCE**

*(All correspondence was given to Secretary to be attached with meeting minutes or filed)*

- Two \$2,000.00 donation checks to the HEA Fund for a specific local family experiencing a medical hardship.
- Roscommon County United Way “Helping Alice” Utility Assistance information, flyer, and application.

**OLD BUSINESS**

- 2022 Event Calendar planning discussion. Updated calendar with known dates for meetings, events, etc. Note that the annual Pipeline Training in March will be in-person event this year instead of virtual. Bob will send out information and RSVP instructions via email to all CERT members. A spring fundraiser was discussed, and group is interested in holding a bowling tournament fundraiser at Freds in April. Julie and Brian will speak with owners at Freds to see if this is possible as they have reopened their lanes with minimal hours for open bowling.
- Resident Welcome Package – Table as an on-going project by Mike.

**NEW BUSINESS**

- None

**CERT UPDATE (Bob Barber)**

- The January Food Truck Distribution ran smoothly, and the next truck is scheduled for 02/26/2022. Bob has not heard on dates for any other trucks past this month yet. Funding was approved for six trucks in 2022 but not sure how those will be scheduled or if further funding will garner more trucks. Watch for updates from Bob.
- The months for the four quarterly CERT trainings will be March, June, October, and November for 2022. (No scheduled trainings during the busy summer months.) Brian, Bob, and John will be meeting on 02/14/2022 to shore up exact dates, times, and topics of trainings. March will be annual CPR AED training and June will be annual First Aid training. Looking at hitting some of the topics from the CERT manual including a table-top Search & Rescue, Triage, etc. for the October and November trainings.

**OTHER BUSINESS/ANNOUNCEMENTS**

- Julie announced that Lt. Greg Patchin has turned in his letter of intent to retire from the Department, his last day will be June 10, 2022. This will put the Department short again for this summer, so the officers will not be able to assist as much with ACT NOW community events during that time. We will try our best to help but may need extra assistance from ACT NOW board and members for the 2022 scheduled activities.

**NEXT REGULAR EXECUTIVE BOARD MEETING**

- Next Executive Board Meeting will be March 4, 2022 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Eric Muszynski made a motion to adjourn the meeting, support by Bob Barber, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:02 a.m.

Respectfully Submitted,

*Julie Hill*

Julie Hill, ACT-NOW Secretary