

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
JULY 9, 2021

Meeting was called to order by Chair John Ellis at 10:01 a.m.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny, Stanley Baysdell, Officer Eric Muszynski, Chief Brian Hill

Absent: John Ellis Jr, Ralph Rowland, Mary Link

MINUTES

- Julie Hill presented the published meeting minutes from the June 4, 2021 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by John Ellis. All in favor, none opposed, motion carried.

TREASURER’S REPORT

- Treasurer Bob Barber submitted the following published report for JUNE 2021 (12th month of the 2020-2021 fiscal year). SEE ATTACHED REPORT:

Checking Acct.	\$ 4,995.61
Savings Acct.	\$ 287.56
MMA	\$19,928.16
<u>Petty Cash</u>	<u>\$ 182.95</u>
TOTAL	\$25,394.28

- Motion by Julie Hill to accept the June 2021 Treasurer’s Report as submitted, support by Stanley Baysdell. All in favor, none opposed, motion carried.
- Bob also presented an updated 2020-2021 Budget Spreadsheet and a copy of the 2020 990-N IRS Filing (attached).
- John Ellis made a motion to accept the 2020-2021 Year End Financial Report as submitted by the Treasurer, support by Eric Muszynski. All in favor, none opposed, motion carried.

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Thank you card from Paula Ellis for the get-well flowers and card.
- Thank you letter from NMCAC to ACT NOW & CERT for participation in the 2021 Sunrise Run.
- Roscommon County Community Foundation Annual Report.

OLD BUSINESS

- Utility Trailer Purchase – Still on back order, anticipated delivery date is end of July.
- Sunrise Run – Chief Hill reported that NMCAC has raised \$8,900 to date on this event and are still selling t-shirts so a final number is yet to be reported. There was a route issue at the Red Fox/Black Squirrel area however due to the great work by the CERT volunteers in that area they handled the situation well to keep all runners on the correct track. Great job by all CERT volunteers, both Gerrish and Crawford teams. Everything ran smoothly with no major issues.
- Annual Meeting & Picnic Update – Julie reported that food, beverages and paper products would be ordered online through GFS and will be picked up on Friday, 07/16/21. PD will take care of getting tables to Marina and make sure grill/propane is all ready to go.

Volunteers that would like to help should show up at Marina at 5:00 p.m. Lt. Patchin will take care of grilling the meat and all other items will need to be assembled in individual serving containers. All current board members have agreed to serve another year in their positions, will just need to find a new Membership Chair as John Ellis Jr. has a new full-time job and his schedule will conflict with meetings and his position on the Board.

- Annual Golf Outing Update – 50/50 Raffle license has been applied for and received and \$800 worth of prizes/Chinese Raffle items have been purchased. An event planning and assignment sheet has been created and Julie will post on board in PD Training Room for volunteers to sign up for duties before the event. Discussed bringing “Golfapalooza” event to the outing. This is something new and fresh for the event and everyone agreed that it would be fun and worthwhile to supplement our hole games. Bob Barber made a motion to contact the owner and schedule our event through TnT Golfapalooza and to pay for any fees not covered by sponsors. Support by Sharon Zacny, all in favor, none opposed, motion carried. Still working on pricing for box lunches and Pepsi is not allowed to accept donation applications, they are still under COVID restrictions. We will have to provide the water and pop ourselves. Julie will create a Facebook Event and make sure advertising is taken care of, including a PPP to run on our monitor the day of the event showing all of our sponsors and donors. Hole sponsor money is starting to come in along with team registrations.
- Torch Run will be a live event this year on September 15, 2021 start time at 6:00 p.m. with registration beginning at 5:00 p.m. Run will go from PD to South Higgins Lake State Park. Julie is chairing this event and has been in contact with Special Olympics Michigan – LETR organizers. Will need to plan some CERT assistance when event gets closer. Julie will create a Facebook event page, post on PD website, make flyers, registration forms, etc. Registration will also be available online. Sale shirts \$10 each are still available to purchase at the PD. Julie is taking care of completing and submitted all permit applications to State of Michigan, Roscommon County Road Commission and donation application to Family Fare for water, hot dogs, bun and chips. Will follow up with sending out email invites to past participants, Mike Eva (COOR), school coaches, etc. Will also shore up bus transportation from park back to PD with RAPS. Julie will find research a contact for Kirtland Police Academy cadets and invite them to participate as we have in the past.
- SWAC Stuffed Animal Sales Fundraiser – have not heard any reply from our past angel donors but after some discussion decided that we should carry on with this project as it is ingrained in the community, and we already have a spot reserved at the Firemen’s Memorial Festival to sell them. Julie researched and presented prices for three different quantities of sizes/colors of Elephants through the same vendor we have used in the past several years. Sharon Zacny made a motion that ACT NOW spend up to \$650 to purchase the animals including shipping. Support by Mike Briggs, all in favor, none opposed, motion carried.
- Glow Golf is scheduled for 09/11/21 with an alternate bad weather date of 09/10/21 at Ye Olde Country Club. We will work more on this after our big annual golf outing. Julie will create a Facebook Event in the next couple weeks to get the word out to the community. John Ellis made a motion to pay the \$15 Raffle License fee so that we can hold a 50/50 Raffle at this event. Support by Bob Barber, all in favor, none opposed, motion carried. Julie will apply for the license. Will also have registration forms for the Glow Golf at the Golf Outing in August for anyone interested in golfing again to support ACT NOW and the PD.
- Resident Welcome Package – Table as an on-going project by Mike. Julie has offered to assist this fall/winter with this project.

NEW BUSINESS

- N/A

CERT UPDATE (Bob Barber)

- Bob reported 5 volunteers participated in the 06/26/21 Food Distribution. The next Food Truck Distributions will be on 07/24/2021, 08/28/2021 & 09/25/2021.
- 6 CERT members completed First Aid Training and have received cards from classes held on 06/01/2021 and 06/02/2021.
- June 19th Sunrise Run had 14 Volunteers (6 from Gerrish and 8 from Crawford).
- July 4th Roscommon Fireworks, Bob assisted. No volunteers needed for parade.
- August 4th is the next CERT team training which will be CERT Trailer training at PD from 6:00 – 8:00 pm.

OTHER BUSINESS/ANNOUNCEMENTS

- Bob Barber announced that the Roscommon County Genealogy Society will be holding their annual Rummage Sale at the Old Stone Building in Prudenville on 07/09/21 & 07/10/21 starting at 9:00 am each day. This is the organization's only fundraiser, please stop by or spread the word.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be THURSDAY August 5, 2021 at 10:00 a.m. at the Gerrish Township PD. (Julie requested a change in date due to conflicting CPR training with RAPS on Friday 08/06/21)

There being no further business to discuss Mike Briggs made a motion to adjourn with support from Eric Muszynski. Meeting adjourned by Chair John Ellis at 11:04 a.m.

Respectfully Submitted,

Julie Hill ~ Julie Hill, ACT-NOW Secretary