

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
MAY 7, 2021

Meeting was called to order at 10:00 a.m.

Meeting took place at the Gerrish Twp. meeting room and COVID-19 social distancing/face mask current guidelines were followed.

Members Present: Mike Briggs, Bob Barber, Sharon Zacny (via TX), Ralph Rowland, Stanley Baysdell, Officer Eric Muszynski, Mary Link

Absent: John Ellis, Julie Hill, John Ellis Jr, Brian Hill

(See Attendance Sign-In Sheet)

Meeting notes were taken by Mike Briggs/Secretary Julie Hill absent

MINUTES

- Julie Hill presented the published meeting minutes from the April 2, 2021 Executive Board meeting. Sharon Zacny made a motion to accept the minutes as published, support by Ralph Rowland. All in favor, none opposed, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for APRIL 2021 (10th month of the 2020-2021 fiscal year). SEE ATTACHED REPORT:

Checking Acct.	\$ 6,940.89
Savings Acct.	\$ 287.47
MMA	\$19,921.52
<u>Petty Cash</u>	<u>\$ 182.95</u>
TOTAL	\$27,332.83

- Motion and support to accept the April 2021 Treasurer's Report as submitted. All in favor, none opposed, motion carried. (Unsure who made motion and who supported)
- Bob also presented an updated 2020-2021 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Vendor information for Michigan Firemen's Memorial Festival – Will run September 17-19, 2021. Julie will check with Bob Edwards to see if he is interested in donating animals again for this year's SWAC Stuffed Animal Fundraiser. Bob Barber made a motion to submit the \$15 Vendor Fee along with the application by deadline of June 30, 2021 if we have verification that merchandise will be available. Support by Stan Baysdell, all in favor, none opposed, motion carried.

OLD BUSINESS

- Pop-up tent final proof from company was authorized on 4/27/21. It will ship directly to PD when complete, estimated shipping date of 5/5/21. Price is \$1199.00 plus freight (no sales tax) includes 10x10 white tent canopy with 3 solid flaps and one front flap with middle zipper. Custom imprints on top and back wall flap. Invoice will come after tent has been received.

- Spring Road Clean-Up will be May 18th at 4:00 p.m. Start at PD. Order 6 pizzas instead of 8. Bob volunteered to pick them up from Country Corners. Julie will have beverages, cooler with ice, plates and napkins ready. All clean up equipment will be ready (bags, safety vests, gloves, pokers, buckets, etc.)
- Nothing on the new utility trailer yet, target delivery date sometime in June per Lt. Patchin.
- Scrap Metal Project open, up and running. First haul to the recycling center brought in \$105.00. Per Stan, metal prices are up compared to last year. Was \$60 per ton, now \$120 per ton with copper at \$3.20 per pound.
- Resident Welcome Package – Table as an on-going project by Mike.

NEW BUSINESS

- Sunrise Run will take place live with 250 maximum participants (per State Park COVID rules). NMCAC is the new host. Will take place on June 19th with the ½ Marathon starting at the N. State Park and finishing in the S. State Park. Both the 5K and 10K Runs will begin and end in the S. State Park. There will be a safety/planning meeting on May 19, 2021 at 1:00 p.m. at PD for all partners involved. Bob has requested CERT assistance from the Crawford team. Stan and Dave have volunteered to do the ACT NOW water station next to the F.D. on Cottage Street.
- Annual Golf Outing Planning – Need to confirm 8/14/2021 at Redwood Golf Course. Do a different style food service. Options: box/bag like Glow Golf, normal way, grill outside?? Are Sgt. LaBonte and Officer Wybraniec going to be co-planner for event? Prizes? Outside Auction? Will John Klein assist?
- LETR Torch Run \$10 Sale Shirts available now at PD. This year will be a live event, final dates and details coming soon, will be sometime mid-September.

CERT UPDATE (Bob Barber)

- Bob reported volunteer stats for April Food Distribution. The next Food Truck Distributions will be on 05/22/2021 and 06/26/2021.
- 2nd scheduled yearly training will be First Aid classes on 06/01/21 (0900 – 1200) and 06/02/21 (1800-2100). Julie Hill will be instructor and AHA certified cards will be issued after completion of class.
- June 19th Sunrise Run meeting/briefing will be at 0630 at PD, deployed to stations at 0700 with race starting at 0730.
- Mary has two CERT jackets that she would like to sell back to the team for their use. Motion by Bob Barber with support by Mike Briggs to buy 2 CERT jackets from Mary Link for \$40.00. All in favor, none opposed, motion carried.

OTHER BUSINESS/ANNOUNCEMENTS

- Ralph Rowland announced that the former owner of Ye Olde Country Club will be at the Country Club in June to do a memorial service. Date and time to be announced.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be June 4, 2021 at 10:00 a.m. at the Gerrish Township PD (All COVID-19 social distancing/face mask current guidelines will be in place).

There being no further business to discuss Ralph Rowland made a motion to adjourn with support from Eric Muszynski. Meeting adjourned at 10:50 a.m.

Respectfully Submitted,

Julie Hill ~ Julie Hill, ACT-NOW Secretary