

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
APRIL 2, 2021

Meeting was called to order by Chair John Ellis at 10:09 a.m.

Meeting took place at the Gerrish Twp. meeting room and COVID-19 social distancing/face mask guidelines were followed.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny (via TX), Ralph Rowland, Stanley Baysdell, Mary Link, Lt. Greg Patchin, Chief Brian Hill

Absent: John Ellis Jr., Officer Eric Muszynski

MINUTES

- Julie Hill presented the published meeting minutes from the March 5, 2021 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by John Ellis. All in favor, none opposed, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for MARCH 2021 (9th month of the 2020-2021 fiscal year). SEE ATTACHED REPORT:

Checking Acct.	\$ 7,440.89
Savings Acct.	\$ 287.47
MMA	\$19,918.25
<u>Petty Cash</u>	<u>\$ 182.95</u>
TOTAL	\$27,829.56

- Motion by Julie Hill, support by Ralph Rowland to accept the March 2021 Treasurer's Report as submitted. All in favor, none opposed, motion carried.
- Bob also presented an updated 2020-2021 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Pop-Up Tent Quotes with Drawings from Dealers Supply Company
- 2021 RHS Musical Partnership Opportunities Community Donation Packet
- Oakland University Receipt from 2020 Scholarship Award (Recipient Warson)

OLD BUSINESS

- Reviewed pop-up tent quotes and design. Julie will check to see if we can add a 4th wall so that the tent can be used totally enclosed if needed. John Ellis made a motion to purchase a 10x10 pop-up canopy tent with four walls and logo and vision statement printing as shown on drawings from Dealers Supply Company with a purchase price of up to \$1,500.00. Support by Bob Barber, all in favor, none opposed, motion carried.
- Resident Welcome Package – Table as an on-going project by Mike.

NEW BUSINESS

- Reviewed and discussed donation to the RHS Musical Program and the different levels of support. Motion was made by Mike Briggs to donate \$500 as a Gold Partner, support by Bob Barber. All in favor, none opposed, motion carried. Julie will submit Partnership Commitment Form with check and email ACT NOW logo for marketing materials. Two

complimentary show tickets are included with the donation and Mike Briggs made a motion that the tickets be given to the Gerrish Police Department to use. Support by John Ellis, all in favor, none opposed, motion carried.

- Stan is all set to begin Scrap Metal Project on April 15th. PD will take care of placing old utility trailer in position and hanging signs. Once the new utility trailer arrives it will take the place of the old one, most likely will not be here until June. Julie will post information on PD website and Facebook page.
- Received four applications for the 2021 ACT NOW Scholarship Awards. Reviewed the synopsis and discussed applicants. Lt. Patchin who was sitting in for Officer Muszynski excused himself from the meeting as he is a relative of one of the applicants. Julie Hill will abstain from voting as she works with Lt. Patchin and therefore knows one of the applicants. John Ellis made a motion to select Applicant #3 as one of the 2021 Scholarship Award recipients, support by Mike Briggs. Roll Call: Ellis Aye, Briggs Aye, Hill Abstain, Barber Aye, Zacny Aye, Rowland Nay, Baysdell Aye. 5 Ayes, 1 Nay, 1 Abstain, motion carries. Bob Barber made a motion to select Applicant #4 as the second 2021 Scholarship Award recipient. Support by Ralph Rowland, all in favor, none opposed, motion carried. Julie will contact the school and let them know who the winners are for their Awards Ceremony in May. The Awards Ceremony will be in-person only this year for the recipients and their parents. No presenters will be attending due to COVID rules. Julie will make sure the certificates and accompanying letters to the two recipients get to the school before the ceremony.
- We are still a go for the Spring Road Clean-Up scheduled for May 18, 2021 start at 4:00 p.m. at the Gerrish P.D. Julie will put a sign-up sheet in the PD training/meeting room. Will put on agenda for May meeting to shore up pizza order, beverages, etc. Alternate date if bad weather will be May 25, 2021.

CERT UPDATE (Bob Barber)

- Bob reported that there were 9 volunteers at the March Food Distribution. The next Food Truck Distribution will be on 04/24/2021.
- 7 members completed their CPR/AED Renewal course in March and cards have been issued.
- Pipeline Virtual annual training program was held on March 16, 2021. 7 members signed up and 5 attended for sure. Chief Hill and Lt. Patchin also attended the webinar.
- Bob updated the CERT membership roster currently showing 18 volunteers.

OTHER BUSINESS/ANNOUNCEMENTS

- Chief Hill announced that at the next regular township board meeting on April 13th he will be presenting two community awards to members of his Department, Officer Eric Muszynski and Administrative Clerk Julie Hill. Maximum capacity for in-person meeting is 25 people and usually there is only a handful of attendees on a regular basis. If anyone would like to attend to support Eric and Julie, you are welcome. Meeting begins at 7:00 p.m. at the township hall. The meeting is also on Zoom for those that do not wish to attend in-person.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be May 7, 2021 at 10:00 a.m. at the Gerrish Township PD (All COVID-19 social distancing/face mask guidelines will be in place).

There being no further business to discuss Mike Briggs made a motion to adjourn with support from Ralph Rowland. Chair John Ellis adjourned the meeting at 11:14 a.m.

Respectfully Submitted,

Julie Hill ~ Julie Hill, ACT-NOW Secretary