

**A.C.T. – N.O.W.**  
Advisory Community Team – Neighbors On Watch  
EXECUTIVE BOARD MEETING MINUTES  
MARCH 5, 2021

Meeting was called to order by Chair John Ellis at 09:59 a.m.

Meeting took place at the Gerrish Twp. meeting room and COVID-19 social distancing/face mask guidelines were followed.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny (via TX), Ralph Rowland, Stanley Baysdell, Officer Eric Muszynski, Mary Link, Chief Brian Hill

Absent: John Ellis Jr.

**MINUTES**

- Julie Hill presented the published meeting minutes from the February 5, 2021 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by Stan Baysdell. All in favor, none opposed, motion carried.

**TREASURER'S REPORT**

- Treasurer Bob Barber submitted the following published report for FEBRUARY 2021 (8<sup>th</sup> month of the 2020-2021 fiscal year). SEE ATTACHED REPORT:

Checking Acct.	\$ 5,518.89
Savings Acct.	\$ 287.38
MMA	\$19,914.88
<u>Petty Cash</u>	<u>\$ 182.95</u>
TOTAL	\$25,904.10

- Motion by Julie Hill, support by Ralph Rowland to accept the February 2021 Treasurer's Report as submitted. All in favor, none opposed, motion carried.
- Bob also presented an updated 2020-2021 Budget Spreadsheet (attached).

**CORRESPONDENCE**

*(All correspondence was given to Secretary to be attached with meeting minutes or filed)*

- Donation check from Roscommon County Sheriff's No Shave Fundraiser to the Kids Helping Kids Foster Program for \$2,022.00.
- Premium Renewal for the \$50,000.00 Surety Bond for ACT NOW Treasurer. Motion by John Ellis to pay the annual \$100.00 Renewal Premium to CNA Surety for the \$50,000.00 Western Surety Company Bond, support by Mike Briggs. All in favor, none opposed, motion carried.

**OLD BUSINESS**

- Updated ACT NOW calendar was handed out and emailed. This will be a work in progress as we see how the State progresses in lifting some of the COVID restrictions. Our local bowling alley can open, however they have not due to lack of employees. Bowling Tournaments on hold at this time. The annual Golf Outing has been scheduled for August 14<sup>th</sup> at Redwood Golf Course and Officer Muszynski will confirm that date with them when they open for the season. We also have a tentative date of 09/11/21 for a Glow Golf event at Ye Olde CC.
- Julie and Brian passed around some information on the pop-up tent from Dealers Supply Company, a local business. They are working on a quote for a three-sided 10x10 pop-up with ACT NOW custom logo and lettering. Should have the quote by next meeting in April.
- Resident Welcome Package – Table as an on-going project by Mike.

## **NEW BUSINESS**

- Chief Hill provided a revised quote from USA Trailer Sales adding a spare tire and mount (\$400.00) for the new utility trailer.

## **CERT UPDATE (Bob Barber)**

- Bob reported that there were 8 volunteers at the February Food Distribution. The next Food Truck Distributions will be on 03/27/2021 (5 signed up for March truck) and 04/24/2021.
- 7 members completed their CPR/AED Renewal course on March 2<sup>nd</sup> and 3<sup>rd</sup> and cards have been issued.
- Pipeline Virtual annual training program will be held on March 16, 2021 with two time slots available, 11:30 a.m. and 6:00 p.m. 6 members have signed up for this training and Chief Hill and Lt. Patchin will also be attending.
- Sunrise Run will be on 06/19/21 and 4 volunteers have signed up so far. Looking for more, let Bob know if you can help out.
- June 1<sup>st</sup> and 2<sup>nd</sup> will be First Aid Training and 7 have signed up so far. Let Bob know if you would like to attend.
- Received a letter from the Roscommon Fireworks Committee for CERT assistance at the Firegrounds VIP area. Let Bob know if you are available to help on the evening of July 4th.

## **OTHER BUSINESS/ANNOUNCEMENTS**

N/A

## **NEXT REGULAR EXECUTIVE BOARD MEETING**

- Next Executive Board Meeting will be April 2, 2021 at 10:00 a.m. at the Gerrish Township PD (All COVID-19 social distancing/face mask guidelines will be in place).

There being no further business to discuss Mike Briggs made a motion to adjourn with support from Stan Baysdell. Chair John Ellis adjourned the meeting at 10:30 a.m.

Respectfully Submitted,

*Julie Hill*

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website