

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
OCTOBER 2, 2020

Meeting was called to order by Chair John Ellis at 9:58 a.m.

Meeting took place at the Gerrish Twp. meeting room and COVID-19 social distancing/face mask guidelines were followed.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny, Ralph Rowland, Stanley Baysdell, Officer Eric Muszynski, Chief Brian Hill

Absent: John Ellis Jr.

MINUTES

- Julie Hill presented the published meeting minutes from the September 4, 2020 Executive Board meeting. Ralph Rowland made a motion to accept the minutes as published, support by Bob Barber. All in favor, none opposed, motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for SEPTEMBER 2020 (3rd month of the 2020-2021 fiscal year). SEE ATTACHED REPORT:

Checking Acct.	\$ 7,203.74
Savings Acct.	\$ 287.29
MMA	\$19,898.45
Petty Cash	\$ 182.95
Spartan Charge (-)	\$ 86.65
Accounts Payable (-)	\$ 33.98
TOTAL	\$27,451.80

- Motion by Mike Briggs, support by Julie Hill to accept the September 2020 Treasurer's Report as submitted. All in favor, none opposed, motion carried.
- Bob also presented an updated 2020-2021 Budget Spreadsheet (attached).
- Motion to accept the proposed 2020-2021 Budget (\$31,225.00) by Stanley Baysdell, support by Eric Muszynski. All in favor, none opposed, motion carried.
- Motion by Julie Hill to accept the 09-12-2020 Glow Golf Final Report, support by Stanley Baysdell. All in favor, none opposed, motion carried.

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- \$500 Donation check from the owner of the Toy Box Storage LLC specifically marked to go towards the 2020 SWAC Program. Julie has sent a receipt/Thank you on 09/10/2020.
- Email resignation letter from Board Member Kelly Kirkpatrick received 09/11/2020.

OLD BUSINESS

- SWAC Stuffed Animal Fundraiser Update (Julie) – Great response to selling the Turtles on-line and out of the PD and Twp. Hall. We will continue to sell them, we are out of the large size. Have them at The Bird and The Bear Grill also for sale. Total raised so far \$1,019.53 (includes some misc. donations).
- Glow Golf Fundraiser Event Update – Despite the rain, this event turned out better than expected. There were 91 golfers and the net funds raised were \$4,389.71. Next year may

want to put a limit on extra balls that can be sold until all participants have registered (ran out of extra balls).

- Trunk or Treat planning continues with the change of venue and being a drive-thru event. Only have one trunk pre-registered at this time. Need to spread the word that we are seeking trunk participation! A few candy donations have started to come in. Flyer has been approved by the RAPS Superintendent and copies will be made for the schools to hand out a couple weeks ahead of the event. Have posted event at several businesses, the Chamber calendar site, Facebook event, both PD and FD websites and group emails. The TorT committee continues to meet to go over traffic/safety and logistics.
- Julie reported that the 2020 Virtual Law Enforcement Torch Run did quite well state-wide. Over \$71,000 was raised which would support over 2,365 athletes at the next tournament for Special Olympics Michigan. Our Department raised a total of \$710 which included selling 67 of the 74 t-shirts allocated for \$670 plus a general \$40 donation.
- Fall Road Clean-Up on 9/8/20 was cancelled due to weather and was re-scheduled for 09-15-2020. 16 volunteers came out to help and 15 bags of trash were collected and picked up by the Roscommon County Road Commission. Pizza from Country Corners and pop/water were supplied after the event at the outdoor township hall pavilion. There are only about a dozen of the large heavy mil trash bags left for future road clean-ups. Mike Briggs made a motion that ACT NOW purchase two boxes of the Bear Claw 33-gallon trash bags from the Gerrish Firefighters Association (fundraiser) at a cost of \$29.00 per box for a total of \$58.00 with one box being allocated for CERT and the other box for future Road Clean-Ups. Support by John Ellis. All in favor, none opposed, motion carried.
- Motion was made by Sharon Zacny that the vacant community Advisory Board Member (non-voting) position for the remainder of the 2020-2021 fiscal year be filled by Mary Link. Support by Mike Briggs. All in favor, none opposed, motion carried. Mary thanked everyone and is looking forward to serving on the ACT NOW board in this capacity. Welcome back Mary☺
- Replacement EZ-Up Canopy for CERT/ACT NOW. Julie and Brian will research options so that the canopy can be purchased in the spring.
- Resident Welcome Package – Work in progress by Mike.

NEW BUSINESS

- Discussed the previously scheduled Bowling Tournament set for 11/28/2020. Due to some unexpected extra donations coming in from private individuals and organizations it was agreed that we did not need to push the issue of having this event at an indoor area where social distancing would still be a problem. Motion to cancel the event by Mike Briggs with support by Eric Muszynski. All in favor, none opposed, motion carried. Julie will contact the State in regards to getting a refund for the small raffle license that was obtained for this event and the bowling event that was cancelled in April due to COVID.
- Set an end date for the Scrap Metal Project of 10/09/2020. Stan and Dave will take a final haul next week and put the trailer away. So far for this season the Scrap Metal Project has netted \$977.29. Thank you Stan and Dave☺
- Brian stated that the Roscommon County Sheriff Department was going to hold their annual “NO SHAVE” fundraiser for the months of October, November and December. If anyone is interested in growing that facial hair, donations will be going to the Kids Helping Kids Fund this year!

CERT UPDATE (Bob Barber)

- Bob reported that there were 6 volunteers at the last Food Distribution on 09/26/2020. The next Food Truck Distribution in October was changed to 10/24/2020 as it was originally

scheduled for Halloween 10/31/2020. Tentative date for November truck on 11/21/2020 with no truck in the month of December.

- PD has new portable 800 MHz radios and the old models are being donated to CERT. They are still operational and programmed appropriately for CERT activities.
- So far 9 volunteers have signed up for the Trunk or Treat event.
- Five members have signed up for flu shots which will be given at the 11/5/2020 flu shot drive through clinic being hosted by the Health Department and held at the Gerrish Township Fire Department.
- The 11/18/2020 CERT training has been cancelled.
- Christmas in the Village parade will be on 12/5/2020 however no streets will be shut down for day-time activities. Not sure yet if the Santa Train will be coming through and/or stopping in the village.

OTHER BUSINESS/ANNOUNCEMENTS

- The Kids Helping Kids committee has submitted a grant to the Roscommon County Community Foundation for \$1,500.00 for this year's program. The indoor event had to be cancelled at the church due to COVID, however, gifts will still be purchased, wrapped and distributed at drive-thru locations throughout the county for the foster children. Extra monies are going to be needed this year to supply all the foster families with holiday meal fixings that they can make at home including turkeys/hams, stuffing, gravy, potatoes, vegetables, rolls, desserts, etc. The grant application was submitted under ACT NOW as we are the fiduciary agent for the Kids Helping Kids Fund.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be November 6, 2020 at 10:00 a.m. at the Gerrish Township PD (All COVID-19 social distancing/face mask guidelines will be in place).

There being no further business to discuss Chair John Ellis requested that the meeting be adjourned. Motion by Stanley Baysdell and support by Ralph Rowland. All in favor, none opposed, meeting adjourned at 11:10 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website