

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
AUGUST 7, 2020

Meeting was called to order by Chair John Ellis at 2:00 p.m.

Meeting took place at the Gerrish Twp. outdoor pavilion and COVID-19 social distancing/face mask guidelines were followed.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny, Ralph Rowland, Stanley Baysdell, Officer Eric Muszynski, Chief Brian Hill

Absent: John Ellis Jr.

MINUTES

- Julie Hill presented the published meeting minutes from the July 10, 2020 Executive Board meeting. Mike Briggs made a motion to accept the minutes as published, support by Bob Barber. All in favor, none opposed, motion carried.

TREASURER’S REPORT

- Treasurer Bob Barber submitted the following published report for JULY 2020 (1st month of the 2020-2021 fiscal year). SEE ATTACHED REPORT:

Checking Acct.	\$ 2,751.79
Savings Acct.	\$ 287.20
MMA	\$14,893.15
<u>Petty Cash</u>	<u>\$ 151.05</u>
TOTAL	\$18,083.19

- Motion by Julie Hill, support by Ralph Rowland to accept the July 2020 Treasurer’s Report as submitted. All in favor, none opposed, motion carried.
- Bob also presented an updated 2020-2021 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- NMCAC Raffle Flyer – Drawing 09/25/2020 @ 5:00 p.m. at the CRAF Center

OLD BUSINESS

- SWAC Stuffed Animals will be tagged after the Food Truck Distribution on 08/13/2020. Tags are all prepared, ready to be folded and attached to animals.
- Officer Muszynski and Julie gave an update on Glow Golf event. Mailed out solicitation letters to previous business/organization and participants. Have received quite a few \$100 sponsorships and calls for team reservations. Officer Muszynski did an inventory check for equipment left from last year’s event and we figure we will need 100 more of the light up golf balls to cover any defective ones and to have extras for participants to purchase along with the one they are given with their registration fee. Bob Barber made a motion to spend up to \$500 for the balls and shipping, support by Sharon Zacny. All in favor, none opposed, motion carried. Will contact Family Fare to see if they would donate hot dogs/buns that can be grilled and wrapped to serve with individual bags of chips and individual condiment packs.
- Update on replacement EZ-Up Canopy for CERT/ACT NOW. Table until next month.
- Resident Welcome Package – Work in progress, Mike has developed an outline, no further update at this time. Table until next month.

NEW BUSINESS

- Discussed Thank You for Service to ACT NOW Board for two resigning members. Julie will follow-up and send a group e-mail with the same type of award that has been given in the past to retired members.
- According to MDOT, they have opened road clean-up for the state as of July so we are good to proceed with our scheduled fall clean-up. Julie will send out a group e-mail for volunteers for the September 8th Road Clean-Up and include the location list. John Ellis will check with Country Corners on the availability of pizza order and we will confirm with them on quantity needed.
- We need to continue to look for suggestions for the vacant community Advisory Board Member (non-voting) for the 2020-2021 fiscal year. Sharon Zacny has moved into the GAP #1 Representative position as it was vacant at the time of elections.

CERT UPDATE (Bob Barber)

- Bob reported that 7 volunteers assisted at the Food Distribution on July 9th and 5-7 volunteers have signed up for the 08/13/2020 Distribution. The next Food Truck Distribution is scheduled for 9/26/2020.
- 3-4 members have signed up for the Pipeline online Virtual Training scheduled for 8/12/2020 with two sessions offered.
- Will need some volunteers to help out with the Glow Golf event scheduled for 9/12/2020.

OTHER BUSINESS/ANNOUNCEMENTS

- An idea was presented by Chief Hill for the upcoming Trunk or Treat event. It could be held at the South State Park boat basin area and trailer parking with a one way drive thru so decorated vehicles can be viewed by car and then possibly voted on by kids/families. Have individually wrapped candy bags at the end for each child in the car. This would allow for a safe environment for the people that want to decorate a vehicle and the children and their families. Everyone liked the idea and decided a committee should be formed including a couple of members from the State Park. Brian will follow up with them and we will continue to plan further at our next meeting. Volunteers for the committee are John Ellis, Mike Briggs, Eric Muszynski and Julie Hill.
- John Ellis has Cash Raffle Tickets available to sell for a fundraiser for St. Hubert Men's Club if anyone is interested they are \$10 each, see John.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be September 4, 2020 at 10:00 a.m. at the Gerrish Township Municipal Complex outdoor pavilion area (will move indoors if weather is bad and follow all COVID-19 social distancing/face mask guidelines in place).

There being no further business to discuss Chair John Ellis adjourned the meeting at 2:40 p.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website