

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
JANUARY 3, 2020

Meeting was called to order by Chair John Ellis at 10:06 a.m.

Members Present: John Ellis, Julie Hill, Bob Barber, John Ellis Jr, Kelly Kirkpatrick, Stanley Baysdell, Chief Brian Hill

Absent: Mike Briggs, John Klein, Officer Eric Muszynski, Sharon Zacny

MINUTES

- Julie Hill presented the published meeting minutes from the December 6, 2019 Executive Board meeting. Bob Barber made a motion to accept the minutes as published. John Ellis Jr. seconded, motion carried.

TREASURER’S REPORT

- Treasurer Bob Barber submitted the following published report for DECEMBER 2019 (SEE ATTACHED 6th month of 2019-2020 Fiscal Year):

Checking Account	\$ 4,877.86
Savings Account	\$ 287.02
Money Market Acct.	\$16,874.12
Petty Cash	\$ 146.05
Pending Deposit (+)	\$ 675.00
<u>Spartan Charge (-)</u>	<u>\$ 15.26</u>
Total	\$22,844.79

- Stan Baysdell made a motion to accept the Treasurer’s Report as submitted by Treasurer Bob Barber. Kelly Kirkpatrick seconded, motion carried.
- Bob also presented an updated 2019-2020 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- E-mail to Board from 12/12/19 regarding SWAC late application with motion, support and action.
- Donation letter of support received 12/19/19 from NMCAC for our annual giving. Julie made a motion that we go ahead and send our normal annual \$500 donation check to NMCAC at this time for 2020. Support by Kelly Kirkpatrick, all in favor, none opposed, motion carried. NOTE: Would like to re-visit adding another donation to NMCAC after our annual August Golf Outing Fundraiser as they play a very valuable and vital role in our community. They will also give a private tour of their facility to anyone interested.
- Donation check from Stan’s daughter to go towards Home Energy Assistance Fund (receipt mailed to her on 12/23/19).
- Invoice from GTPD for 2019 Copy/Printing Costs with a breakdown of items. John Ellis made a motion that ACT NOW reimburse GTPD \$151.68 for copy/printing costs for the year 2019. Support by John Ellis Jr., all in favor, none opposed, motion carried.

OLD BUSINESS

- Shop-With-A-Cop went well. We had a light turn out for wrapping so it took a bit longer but we got the job done! No extra help came in for delivery so Officers handled all 8 family deliveries. All families were very appreciative!
- Project Tracks is on-going. Lt. Patchin will be taking the power steering kit and tracks to a local business within the week and he will be able to complete the installation. When complete a photo op will be done for paper and media with representation from all donor partners.
- Update on replacement EZ-Up Canopy for CERT/ACT NOW. Kelly researching, table for next meeting.
- Trunk or Treat items authorized to purchase by Officer Muszynski have been purchased. He spent much less than the allotted \$500 as items were on sale after Halloween (blow-ups, extension cords, flame thrower and flame ignitors). 55 gallon drums are being donated by Roscommon Auto Recyclers for burn barrels. Stan will assist in removing the tops of the drums once they are received. Will be stored in the P.D. Impound Lot.
- Resident Welcome Package – Work in progress, no update at this time.

NEW BUSINESS

- February ACT NOW Monthly Board meeting is usually the planning session for setting the yearly calendar. Both Brian and Julie will be gone to the Chief's Conference on 2/7/2020. Group agreed to meet in four weeks which would be January 31, 2020 for the 2020 planning meeting. Please bring any ideas or suggestions you have to that meeting. (Will not meet in February)

CERT UPDATE (Bob Barber)

- Bob reported that there were 6 CERT volunteers that assisted with Christmas in the Village on 12/7/19.
- Bob has sent out via email to all CERT members the 2020 Planning Schedule/Calendar of Events. He will update as he forgot to add the three CPR classes scheduled for February 2020. This also includes four Team Trainings which should be attended by all members. Members must attend at least two of these trainings to stay certified and remain on the Gerrish CERT team. These are scheduled for 3/11/2020, 4/15/2020, 8/22/2020 and 11/18/2020. (See attached Schedule/Calendar)
- Basic CERT class starting January 15, 2020 and running for 6 consecutive weeks. Spread the word and get applications out to those interest in joining CERT.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- January 31, 2020 at 10:00 a.m. at the Gerrish Township Police Department. This will be the 2020 planning meeting to set yearly calendar of events/meetings. NO MEETING IN FEB.

There being no further business to discuss Chair John Ellis adjourned the meeting at 11:41 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website